

BRADWELL PARISH COUNCIL

1st October 2019

A Meeting of the Amenities & Highways Committee at 7.30p.m.

PRESENT: Councillors Carrier (Chairman), Comer, Goodchild, Macdonald, Shaw, Steggles, Watson and Wells.

IN ATTENDANCE: J Caborn, Parish Clerk, S French, Deputy Clerk; Borough Councillor D Candon.

1 **APOLOGIES** – Councillor Wainwright.

2 **DECLARATIONS OF INTEREST** – none.

3 **MINUTES OF MEETING – 30.7.19 - MATTERS ARISING – AND 17.9.19**

It was **resolved that the minutes of 17.9.19 be signed as a true copy.**

30.7.19 – Minute 13: Annual 'end of season' maintenance work to the bowling green was carried out last week. The water tank at Golden Jubilee Pavilion has not yet been replaced, and the agreed electrical works are still on-going.

4 **SUSPENSION OF MEETING** – no members of the public were present.

5 **GREEN LANE PLAYING FIELD – CONDITION OF FOOTBALL PITCH**

Due to an infestation of 'chafer grubs' or 'leather jackets' at various points on the pitch, in turn attracting large numbers of crows and magpies, which have been pulling up the grass to eat the insects, damaging dips to the surface of the ground have occurred, rendering it unfit for use for the first time in living memory. 'Garden Guardian' staff have tried to rectify the problem, which will improve with rain, but it is unlikely to be free of future bird damage. As the damaged surface was dangerous to play on, the fixture scheduled for 21.9.19 had to be cancelled. It was **resolved to suspend all fixtures until the green has improved and is safe to use, and compensate the teams by deducting the appropriate amount from the second yearly fee.**

6 **REQUEST FROM CELT RANGERS FOOTBALL CLUB FOR PERMISSION TO INSTALL SIGN AT LEO COLES PAVILION**

A request has been made by Celt Rangers Football Club for permission to install a sign on the wall facing the green. This would replace the El Sol Football Club's sign, and is the same size and similar in style. It was **resolved to grant permission to Celt Rangers Football Club to install their sign, and for the El Sol Football Club sign to be taken down. As with the 'El Sol' sign, no names of 'sponsors' etc. are to be shown.**

7 **WAR MEMORIAL SITE AND OPEN SPACE AREA, CHURCH WALK – LEGAL ADVICE**

Further to the draft 99-year Lease document tabled at the last meeting, and the resolution to seek legal advice through the Parish Council's solicitor at nplaw, a copy of their e-mail response was circulated, confirming costs and the process involved. Nplaw has already agreed to provide suitable advice to the other party involved, Gt Yarmouth Borough Council, and it has particularly emphasised that:-

'We are able to act for more than one client on the same transaction in the following circumstances:

- They have a common interest - in this case completing the lease.*
- It is in the best interests of both clients and the benefits of doing so outweigh the risks – the Parish Council will be able to use their subscription scheme, thus saving costs. Nplaw ensures that both clients receive impartial advice by allocating their work to different staff members and operating a "Chinese wall" around their files, so that any advice given remains confidential.*

- *Both clients have given informed consent in writing to the arrangement.*

If a substantial conflict of interest should arise between the Parish Council and the Borough Council at any point, we would have to stop acting for one or both of you on this particular transaction.'

The Lease will need to be registered with the Land Registry after it has been signed, which will cost £120 plus VAT, plus £80 to register it via nplaw, the total cost to be deducted from the annual subscription of £400. Imperatively, it should be ascertained that the Lease implies that there is no opportunity for the Borough Council to develop the 'War Memorial site' in the future. It was **resolved that nplaw should be instructed to proceed with acting on this Council's behalf, as per the above, and to ensure that there is no opportunity for the Borough Council to 'claim back' the land at any time during the lease period, and particularly that there are no 'hidden clauses' in the Lease which could thus potentially enable future development on the site during this period.**

8 **POSSIBLE PROVISION OF 'SAM2' (FLASHING SPEED LIMIT SIGNS)**

Further to the above proposal, which was abandoned at the last meeting due to the potential costs incurred, a request was made at the last Parish Council meeting to refer the matter back to this committee meeting for further consideration, when it was suggested that this form of traffic control does work in increasing speed awareness for most drivers. Also, PC M Lay-Flurrie has more recently contacted the council regarding reports that he had received of speeding along the Bradwell section of Burgh Road in the 30mph zone, and asking whether the council would consider applying for 'SAM2', speed activated signage, for this area.

The meeting was closed to enable Borough Councillor Candon to speak. He explained that he and PC Lay-Flurrie have found volunteers willing to revive the 'Bradwell Community Speed Watch' in Mill Lane, where there is already a SAM2, and hope to find people willing to do the same in this part of Burgh Road, with a SAM2 to be provided there, if the Parish Council is willing and able to make such provision.

It was noted that, if the council chooses to use 'moveable' signage, the cost of batteries and their replacement will need to be taken into account, as well as who will move the signs around the Parish, and at what intervals. It may be possible to seek assistance through the '50/50' funding process via Norfolk County Council, whose deadline for applications is around mid-December. The project itself could be trialled by borrowing a sign from Belton with Browston Parish Council, when not in use in its own area. It was **resolved to put this matter on the next agenda of the Parish Council, and that the Clerk will seek advice about applying for funding through the '50/50' scheme.**

9 **USE OF LOCAL 's106 MONIES' – PROPOSAL TO CREATE A WORKING PARTY TO REPORT ON PROPOSALS TO BE SUBMITTED TO THE BOROUGH COUNCIL**

Further to a recent meeting with Louise Tully at Great Yarmouth Borough Council about the process of eliciting ideas from local groups using facilities in and around Bradwell as to how to spend approximately £100,000 of Section 106 monies, it was reported that surveys had already begun, and that it has been suggested that a 'working party' should be created to report on proposals to be submitted to the Borough Council. Those Parish Councillors involved in this work had estimated that approximately 2000 A4 survey forms will need to be printed by mid-October, and sent out to schools and local groups. It is acknowledged that if this money is not used by spring 2020, some of it may have to be returned to the relevant developer. It was **resolved to set up a working party to report on proposals to be submitted to the Borough Council, and that funds should be allocated to print the required number of survey forms.**

10 **LITTER BIN PROVISION**

Borough Councillor Candon has raised a query about the council's policy on provision of litter bins within Bradwell, and the clerk has responded to him that such requests have been declined in the recent past, on the grounds that making such provision would have obliged the council to pay an annual charge to the Borough Council to empty a bin weekly, for its lifetime, as well as to meet the initial cost of purchase and installation, and that some members of the council have queried the need for such provision in residential areas, where presumably all the residents need to do is to take their litter home with them. Reference was

also made to Councillor Shaw's unsuccessful requests to companies in the Gapton Hall Road area to help fund such provision there, and a substantial grant for provision and installation of five litter bins made several years earlier by the 'Anglian Co-op' organisation.

11 **PARISH COUNCIL NOTICEBOARDS**

Three Parish Council noticeboards are in need of repair, and Mr C Gay has submitted an estimate, as follows:-

'Repair parish noticeboards as follows:

1) On wall of Leo Coles pavilion – Prepare and fill rotten wood as necessary. Replace Acrylic panel with new including new quadrant beading. Repaint in white exterior gloss.

2) On wall of bus shelter opposite Sun Inn, Beccles Rd - Prepare and fill rotten wood as necessary. Replace rotten quadrant beading with new. Repaint in white exterior gloss.

3) Mill Lane, junction with Willow Avenue – Prepare and fill rotten wood as necessary. Replace deteriorated pin board with new 8mm cork tiles on hardboard backing. Repaint in white exterior gloss.

Total - less 20% discount – £132.00

Materials: Cork tiles, hardboard, clear acrylic panel, quadrant beading, paint, filler - £130.00

Total: £262.00

Details of a wall-mounted aluminium notice board from XL Displays were also tabled, showing a purchase cost of £97.20 including VAT each. It was resolved to **purchase noticeboards of this type to replace 1) and 2) above, i.e. those that are affixed to outside walls. Further consideration will need to be given as to how to make similar provision for 3) above, and the fourth board on the Beccles Road/Crab Lane junction when it is in need of repair, as these two presently stand on wooden struts.**

12 **ACT OF REMEMBRANCE**

The Act of Remembrance will be held on Sunday, 10.11.19 at 10.50 a.m. and arrangements for someone to read the names from the Memorial will be made nearer the time. It was noted that the Bradwell primary schools' Act of Remembrance will be held on Monday, 11.11.19 at 10.40 a.m. This item will be on the next Parish Council agenda.

13 **NORFOLK CONSTABULARY**

Information about the new on line crime/incident reporting system was read out. Crime numbers can now only be obtained through the '101' telephone number service.

14 **S.N.A.P. MEETING HELD AT GORLESTON LIBRARY, 12.9.19**

Councillor Carrier reported that he had heard an overview by Chief Inspector Nick Hewitt, and that drugs issues ('county lines') were being successfully resolved, whereby eleven working groups operating in the Bradwell area had now been reduced to a lower level threat of three. There has been an increase in anti-social behaviour incidents, involving cars with loud music and lights late at night, in the Parish Council car park, rising from six calls made in the first half of this year to 16 so far in the second. The suggestion to install a barrier to motor-vehicles, to be activated during night-time periods, had been discussed at previous meetings, and considered to be unworkable as no-one would be available to lock it and unlock it seven days a week, all year round. The council's new CCTV system has a vehicle 'registration number recognition' facility, which should help in tracking those involved, and it was suggested that this could be linked directly to the Police, which would enable images to be viewed via Police smart-phones.

15 **CORRESPONDENCE** - none

16 **COMMITTEE MEMBERS' REPORTS**

A proposal to utilise surplus soil from the bowling green site to level the playing field area to the car park was welcomed.

It was noted that, following a health and safety inspection of the playing field last year, when some of the trees on the side of the site adjoining Green Lane were found to have died, Norse had subsequently attended site to view the trees in question, but had failed to carry out the order for their removal. The order will need to be re-submitted.

Details of a Coffee Morning at Mill Lane Centre to be held on 2.10.19 were given. Overgrown hedges at 3 Lark Way have now been trimmed back. Details of a free ‘amnesty’ on household paint disposal this weekend were given. A tree which needs to be cut down on Victory Avenue will be removed by the resident.

There being no other business, the meeting closed at 8.52 p.m.

Signed: Date :