

BRADWELL PARISH COUNCIL

29th January, 2019

A Meeting of the Amenities & Highways Committee at 7.30p.m.

PRESENT: Councillors Carrier (Chairman), Comer, Howlett, Jones, Macdonald, Rawson, Shaw, Watson and Wells.

IN ATTENDANCE: J Caborn, Parish Clerk; S French, Deputy Clerk; Mrs C Steggles.

- 1 **APOLOGIES** – Councillors Baker, Squires, Thurtle and Wainwright.
- 2 **DECLARATIONS OF INTEREST** – none
- 3 **MINUTES OF MEETING – 27.11.18 – MATTERS ARISING** – none
- 4 **SUSPENSION OF MEETING** – no members of the public present.
- 5 **DEFIBRILLATOR AND ACCESSORIES OUTSIDE MILL LANE CENTRE BUILDING**

Further to the reported loss of the defibrillator and accessories from outside the Mill Lane Centre between 31.10.18 and 7.11.18, it was noted that the machine has still not been traced, and a replacement has been loaned to the Parish Council by Mrs J Biggs, who runs a local charity, 'Heart 2 Heart', which provides defibrillators in other public places locally. Copies of e-mail correspondence from Mrs Biggs, and also between the Clerk and Debbie Dowsett of Community Heartbeat Trust, which supplied and oversees maintenance arrangements for both of the original defibrillators, were circulated.

It was noted that Ms Dowsett had asked the East of England Ambulance Service on 30.11.18 to 'de-activate' the record showing the Mill Lane Centre defibrillator as being 'active' on 30.11.18, but that, according to Mrs Biggs, this request had not been acted on as at 19.12.18. Ms Dowsett has also suggested verbally that the Ambulance Service should confirm in writing to the Parish Council that no '999' call was received within the relevant time period which would have led to the machine being taken for a genuine emergency, to support the council's insurance claim for the purchase of a replacement machine, along with the Police 'crime number' which has already been obtained. The Clerk will **contact Ms Dowsett again to ask her to obtain such a statement, and upon receipt of this information, will submit a suitable insurance claim.**

6 **FOUR-YEAR CONTRACT FOR GROUNDS MAINTENANCE SERVICES 1.4.19-31.3.23**

Copies of the information sent to companies invited to submit quotations for the above were circulated. Quotations will be tabled at the Parish Council meeting on 12.2.19.

7. **LEO COLES PAVILION – REPAIRS TO 'APEX' STRUCTURE ABOVE MAIN ENTRANCE DOOR, AND REPLACEMENT FASCIAS, SOFFITS AND GUTTERING AROUND THE ENTIRE BUILDING**

It was reported to the 28.8.18 meeting of this committee that quotations for repairs to the 'apex' structure only had been sought from seven local building companies, and that none had responded. Mr V Bloom was subsequently approached, and he has submitted an estimate for the above. Due to the price of the estimate, it is necessary to obtain further quotations, and therefore six of the seven companies already approached have been invited to quote in respect of this revised specification, and five further local companies who have advertised 'fascias, soffits and guttering' services have also been contacted, along with another company that has been recommended. Any quotations received will be presented to the Parish Council meeting on 12.2.19.

It was reported that, further to a decision made at the 4.12.18 council meeting (minute 9) to accept a quotation from Mr V Bloom, to replace a leaking 'velux' window in the Leo Coles

Pavilion changing room area, that the work will not be carried out for another six weeks, due to an accident recently suffered by Mr Bloom's assistant.

8 USE OF SECTION OF GIPSIES GREEN COMMON FOR VEHICLE PARKING/ ACCESS BY NEIGHBOURS - ARRANGEMENTS

Further to arrangements to make good the ground at the above site, it was noted that Mr D King, D M King & Sons Ltd. has agreed to carry out the work. He has not committed himself to a particular date, although he has been asked to notify a date at least 24 hours in advance, to enable the residents to be requested in advance to remove their cars. It was suggested that, in the meantime, a sub-committee be set up to decide arrangements, signage (number, wording, location and other details), when to call a meeting with the residents, and also to meet Mr King on site. It was **resolved, by a vote of four to three, to set up such a sub-committee, and contact Mr D King again to meet him on site prior to determining a date for when the work to level the ground can begin.** Councillors Carrier, Howlett, Macdonald and Wells volunteered to serve on the sub-committee.

9 HIGHWAYS & FOOTPATHS ISSUES

- a) Investigation into possible provision of 'SAM2' (flashing speed limit signs) - further to the last meeting (minute 20), a letter was sent to Norfolk County Council (NCC) asking whether such a device could be installed e.g. on Beccles Road, near junction with Burnet Road, where the speed camera used to be. NCC has responded that 'SAM2' signs are mobile signs owned by Parish Councils, which flash up the driver's actual speed – as opposed to fixed signs ('VAS'), owned by NCC, which flash up the speed limit. It is believed that 'SAM2' is more effective than 'VAS', and this council could pursue funds via the 50/50 Scheme, albeit no such provision can be made before the 2020/21 financial year. It was noted that a 'VAS' has already been installed on Beccles Road opposite the Burnet Road junction, in the opposite direction, and Norfolk County Council will not fund another one so close to an existing one. Prior to a decision, **the Clerk will find out the cost of providing a 'SAM2' mobile sign, and report back to the Parish Council meeting on 12.2.19.**
- b) Meeting on 4.1.19 between Mr M Youngman, Highways Inspector, Norfolk County Council, and committee members – further to a local inspection of pot-holes in Bradwell, an e-mail had been received from Mr Youngman thanking Parish Council members for their time, and he will take on board Councillors' comments about various danger spots on the roads. It was noted that the tour, attended by Councillors Macdonald, Howlett and Wells (in a County Council van), covered most of the village, and highlighted pot-holes to be recorded for investigation. Some of the pot-holes have since been repaired, and **the Clerk will send an e-mail to Mr Youngman thanking him for his work.**
- c) Possible lost rights of way within the Parish – the Clerk circulated an e-mail from Helen Chester of 'SkyBlu Solutions', inviting this Parish Council, amongst others in Norfolk, to submit a request for a search of Bradwell for any possible lost rights of way. Twelve potential lost public rights of way have been identified elsewhere in Norfolk through this service, and submission can be made for a Map Modification Order to get lost rights back on the map. It was considered that the service is lengthy and costly at approximately £300 per application, plus possible Land Registry fees, and not appropriate for Bradwell, as it is believed that no public footpaths have been lost in this way, and that most ancient paths once used for access to farmland have long gone or been developed.

10 NORFOLK COUNTY COUNCIL DRAINAGE STUDY

Following an informal meeting between Mr T Vincent of Norfolk County Council and this Parish Council on 27.11.18, further photographs of any affected areas of Bradwell have been requested, particularly after the next downpour. The Clerk has forwarded two submissions, and any others would be welcome.

11 **WAR MEMORIAL SITE AND OPEN SPACE AREA, CHURCH WALK**

There has been no further response from the Borough Council regarding acquisition of this site, despite a further reminder sent to Mr R Eardley on 14.1.19. It was noted that Woodlands Academy has been in contact with Mr Eardley, and has installed a new fence to include a very small piece of the site which is considered to be its own. It is considered that a licence for any period shorter than 99 years would be unacceptable.

12 **CHURCH WALK, BRADWELL – NORFOLK COUNTY COUNCIL DECISION AS HIGHWAYS AUTHORITY NOT TO ‘ADOPT’ SECTION OF ROAD WHICH INCLUDES THE ‘TURNING CIRCLE’**

It has been confirmed that there is no registered owner of the above section of road.

13 **ALLOTMENT ISSUES**

Reports on social media have suggested that people have been seen walking their dogs on the Cley Road Allotments site – it is a breach of the tenancy agreement for dogs to be brought on to the site, and there is additionally concern that dogs could be poisoned by any hops that may be on the ground. The matter will be raised with the Allotments Advisory Committee members for the site.

14 **USE OF SECTION 106 MONIES**

Further to the last meeting, a meeting has been arranged with Ms L Tully, Neighbourhood Manager at the Borough Council, and S Nash, one of her colleagues, at Leo Coles Pavilion at 10a.m. on 7.2.19. The meeting will consider ‘s106’ agreements pertaining to the Persimmon Development, and other ‘new build’ sites, and proposals to utilise existing ‘commuted sums’.

15 **ADDITIONAL RUBBISH COLLECTION 2019**

A suggested date for the above, on a Saturday morning in April, will be reported to the Parish Council meeting to be held on 12.2.19.

16 **QUARTERLY BUILDING CHECKS** – to take place at 10a.m. on 14.2.19.

17 **FOOTPATH WALKS 2019**

These will take place at 10a.m. from Leo Coles Pavilion on Sunday 5.5.19 (south walk) and Sunday 1.9.19 (north walk).

18 **CORRESPONDENCE**

An e-mail from Mr J Ferreira, manager/coach of Gorleston FC Spitfires under 11 football team, which has 13 players, all but 2 of whom them reside and go to the Bradwell schools Woodlands and Hillside. The team has been regularly training on Green Lane Playing Field, for four seasons every Saturday morning all year round, and its members never enter the goal areas, and Mr Ferreira always make a big point that rubbish is always picked up. In September the team will be playing 11v11 football on a full size pitch and has asked if it can potentially arrange 1 or 2 training matches on the main pitch leading up to September, to take place on Saturday mornings, kick off time would be 10.00 or 10.30 and last for 1 hour excluding half time. The Celt Rangers FC chairman has happily agreed to loan the team his nets, and Mr Nursey has agreed that he would be happy to put the nets up. It was resolved to **allow Mr Ferreira and his team to play up to two training matches, as requested.**

21 **COMMITTEE MEMBERS' REPORTS**

- a) Issues were raised concerning fly-tipping, litter bins and litter picking arrangements, police funding, community 'speedwatch' teams, and the fact that there are 101 registered company premises within Bradwell's boundaries, of which 20-25% offer services to local people.
- b) It was reported that a group of youngsters with bicycles found to be performing 'wheel spins' around the football pitch penalty spots on Green Lane Playing Field agreed to leave the site, when challenged by a member of the committee.
- c) Arrangements will be made for a working party to undertake coppicing of trees within Gipsies Green once again, possibly in late February.
- d) The RHS website offers information concerning substances poisonous to dogs.

There being no other business, the meeting closed at 8.55 p.m.

Signed: Date :