

BRADWELL PARISH COUNCIL

29th October 2019

Parish Council Meeting held at 7.30 p.m.

PRESENT: Councillors Comer (Chairman), Goodchild, Hale, Hamilton, Shaw, Steggles and Watson.

IN ATTENDANCE: Parish Clerk J Caborn; S French, Deputy Clerk; Borough Councillors C Annison, D Candon and S Hacon; Mr J Hirst; four members of the public (re item 12).

Further to the absence of both the Chairman and Vice-Chairman of the council, Councillor Comer was elected as Chairman for this meeting only.

1 **APOLOGIES** were received from Councillors Carrier, Howlett, Macdonald, Thurtle, Wainwright and Wells; County Councillor A Grant.

2 **CO-OPTION OF COUNCILLORS**

Hilary Hale and Harry Hamilton introduced themselves to, and were welcomed by, the meeting. It was **resolved to co-opt Mrs Hale and Mr Hamilton to membership of the Parish Council**, and they were given the appropriate documentation to read and complete. Mr Hirst will have completed a year's residence in the village in January 2020 and will be eligible for co-option at that point.

3 **DECLARATIONS OF INTEREST** – none.

4 **MINUTES OF MEETING – 27.8.19**

It was **resolved that the above minutes be signed as a true copy.**

5 **MATTERS ARISING** – none.

6 **PUBLIC PARTICIPATION**

The meeting was closed to enable members of the public and Borough Councillors Annison, Candon and Hacon to present their reports.

Borough Councillor Hacon reported that no-one had contacted her about any damage to their properties following the recent heavy rainfall, particularly in the Lords Lane area. She also reported that she and some of her colleague Borough Councillors had visited Mrs Wardrop, a resident of Mulberry Grove, whose family (one member of which is terminally ill) are suffering from the effects of anti-social behaviour in the Parish Council car park late at night – she handed over a copy of a letter that she had prepared earlier to summarise the main points raised by Mrs Wardrop. Mrs Wardrop stated that she had contacted the Police 46 times over a two-month period, and she repeated a previous request that a lockable barrier be placed at the car park – she has offered to open and lock it herself during the times when it is not used as a school car park between 8.00 a.m. and 4.30 p.m. Borough Councillor Annison also reported on the visit to Mrs Wardrop, stating that a letter had been sent to the Police about the need for a barrier, and also that 'drug dealing' appears to be taking place.

In response to the above, it was explained that the Parish Council has a new CCTV system, which is better able to give clear pictures of the registration numbers of cars driven on the site, and has the potential for Police to interrogate the system directly via 'smart-phone' when a report is received. It was also explained that the council has considered the proposal for a barrier before, and has concluded then that it is unable to arrange for such a barrier to be raised and lowered at specific times on a seven days a week basis. **This matter will be an item on the agenda of the next Parish Council meeting.**

Borough Councillor Candon reported that he and Borough Councillor C Smith had considered a proposal to create an additional development at 1 Whinchat Way for the purposes of a care home

for vulnerable 16-18 year-olds, who would be under 24-hour supervision. A 'Speed Watch' team will be formed to monitor traffic on Mill Lane. Trees blocking signage in the village have been trimmed back, and this problem will continue to be monitored. Borough Councillor Candon has met with representatives of FirstBus, following a petition about the lack of bus services in the north of the village, in particular at the Blackbird Close bus stop area, the company has suggested that there is insufficient demand. Car parking problems at Widgeon Close have arisen because more people are using the Phoenix Pool/gym facilities whilst the Marina Centre in Gt Yarmouth is being rebuilt. Work to seek reductions in vehicle speed limits near schools is on-going. Consultation is under-way regarding issues relevant to the Local Plan for 2020-25, which includes areas such as economy, environment, housing and development of areas such as North Quay.

Borough Councillor Annison reported that, despite the fact that there had been problems with 'flooding', caused by drains struggling to cope with recent extended periods of rainfall, he too had not received any complaints on the subject. He stated that the pumps were working correctly and that none of the flooding contained any sewage at this time, and that the situation would have been 'catastrophic', had the recent upgrade to the system in Bradwell not taken place. A response was made to him that sewage had in fact been washed up around the Burgh Road/Wren Drive junction, and it was emphasised that if anyone sees washed-up sewage anywhere, it should be reported to the County Council and Anglian Water.

Representatives of Bradwell Community Centre reported further to their recent request made at the last meeting for the Parish Council to take over the administration of the Centre due to various difficulties – there is currently no committee chairman, secretary or treasurer. A letter has been compiled, detailing the problems and formally requesting assistance, which will be forwarded to the council shortly. The next meeting of the Trustees is on 19.11.19.

All guests were thanked for their contributions, and the meeting was re-opened.

7 **CORRESPONDENCE**

- a) Resignation of John Francis – a message of thanks for the gifts and flowers was read out.
- b) Norfolk County Council Highways – notification of road closure on the A47 at Hopton from 4.11.19 for four weeks.
- c) Bradwell Community Library – publicity about celebrating the Reading Room's 100th year in 2020, and request for volunteers to supply some local knowledge about Bradwell, about which meetings have been arranged for 25.11.19 from 11.00 a.m. to 1.00 p.m. and Wednesday, 4.12.19 from 1.00 p.m. to 3.00 p.m.

8 **AMENITIES & HIGHWAYS COMMITTEE MINUTES 17.9.19 AND 1.10.19**

It was resolved that **the minutes of the meeting of 1.10.19 be signed as a true copy.**

Matters Arising – 1.10.19:

Minute 5) - Green Lane Playing Field – The Clerk reported that, further to the problem of damage to Green Lane Playing Field, the football teams are in a position of uncertainty at present, and they need to know when the pitch will be usable again. A meeting with The Garden Guardian will be held on 1.11.19, and a short additional meeting of the Amenities & Highways Committee will be arranged for 5.11.19 to make a decision formally as to when the pitch can be used again.

Minute 8) - SAM2 (flashing sign to tackle vehicle speeding) – If a bid for Norfolk County Council '50/50 funding' is to be made, an application must be submitted by 6.12.19. **A budgetary allowance for the 2020/21 financial year for the council's share of the '50/50' cost will be considered at next week's Finance & General Purposes Committee meeting. If the proposal is accepted, the 26.11.19 meeting of the Amenities & Highways Committee will be asked to consider which of the 'optional' items should be purchased within the budget allowance, where the SAM2 should be located, and whether it should periodically be moved from one Bradwell location to another.**

Minute 9) – Section 106 Monies – Further to the process of eliciting ideas from local community groups as to how monies pertaining to this area should be spent, it was **resolved to reimburse Councillor Carrier for the printing of 2,000 survey forms.**

Minute 12) – Acts of Remembrance – The Chairman will lead the service on Sunday, 10.11.19, Councillor Comer will read the names from the Memorial, and the Clerk will read prayers.

Minute 14) – CCTV – Further to the suggestion (see minute 6) that the council's new CCTV system could be linked directly to Police smart-phones, **advice will be sought as to whether such an arrangement could pose a security risk.**

It was resolved that **the minutes of 17.9.19 and 1.10.19 be adopted.**

9 **PROPOSED PUBLIC MEETING – GIPSIES GREEN COMMON LAND**

The date and wording for a suitable letter to residents will be considered at the next Amenities & Highways Committee meeting on 26.11.19.

10 **PLANNING & DEVELOPMENT COMMITTEE MINUTES – 17.9.19 AND 1.10.19**

It was resolved that **the minutes of 1.10.19 be signed as a true copy, and that both sets of minutes be adopted.**

11 **APPLICATION TO FELL TREE PRESERVATION ORDER HORSE CHESTNUT TREE, TERN GARDENS**

An application to fell the above tree (TPO/2019/24) has been made, as it is considered that the tree is costly and too big for its location, and residents are dissatisfied with the impact of shading and bird dropping nuisance. As the tree is older than the property and needs to be retained and protected, it was **resolved to write to the Borough Council with an objection to the application to fell the tree.**

12 **BRADWELL COMMUNITY CENTRE**

Further to an appeal from Bradwell Community Centre for assistance with financial and administrative matters, it was resolved to **await written communication from the Trustees and then consider the matter at another council or committee meeting.**

13 **RECENT FLOODING EPISODE AFFECTING BRADWELL COMMUNITY CENTRE AND BRADWELL COMMUNITY LIBRARY – PROPOSAL TO RAISE QUESTION AS TO WHETHER THE RELEVANT PUMPS WERE WORKING EFFECTIVELY AT THE TIME**

Further to recent excessive rainfall and flooding within the village, especially at the above sites, and in view of the historic problem of serious flood damage and clean-up that followed both then and now, it was **resolved to write to Norfolk County Council to seek confirmation that the relevant pumps were working effectively. It was also suggested that an article should be included in The Bradwellian asking residents not to pave over their front gardens.**

14 **COMMUNITY ALCOHOL PARTNERSHIP**

It was reported that the official launch of the above Police initiative to address anti-social behaviour was held recently and attended by some members of the Parish Council, who found it interesting. A further Police meeting will also be held on 5.11.19 at Lynn Grove High School which two members of this Council will attend.

15 **TRAINING EVENING**

This will be held on Tuesday, 19.11.19 and will be taken by Councillors Howlett and Macdonald.

16 **CRIME INCIDENTS AFFECTING BRADWELL**

Crime figures for August were read out, showing a slight increase in the number of incidents compared with the same time last year. Some of the village's anti-social 'hotspots' include Green Lane and Mill Lane areas.

17 **ACCOUNTS TO PAY**

- i) Garden Guardian – payment due for Sept. 2019, £490.42, extra work to repair areas on pitch due to chafer grub and crow damage, £394.00, VAT £176.88, total £1,061.30 – 104631
- ii) Innovate Property Improvements Ltd. – completion of Rosewood fascia and soffits with black guttering, original quotation £7,050.00 + VAT, 25% deposit (£1,762.50 + VAT) paid 3.10.19 (cheque No. 104629) - residue of 75% charge - £5,287.50 + VAT = £6,345.00 - 104632
- iii) Norfolk Age UK – donation - £100.00 – 104633
- iv) Norse Commercial Services Ltd. – additional rubbish collection April 2019, £549.50 – 104634
- v) Sonic Electrical EA Ltd. – Golden Jubilee Pavilion, lighting replacement, supply and install 9 x lights to main area, £270.00; Leo Coles Pavilion, replace security alarm keypad, £75.00, total £345.00 - 104635
- vi) A J D Caborn, Parish Clerk, expenses 16.9.19 to 29.10.19 + 26.4.19 – £107.22 – 104636 (104637 cancelled)
- vii) BSA Security & Fire upgrade to CCTV system, remaining 70% of installation charge of £1,934.44, annual maint. charge 2020-21, £90.00, VAT £404.29 - total £2,425.73 - 104639

Item vii) – It was **resolved to pay the optional annual maintenance charge of £90 + VAT (for the second year of operation)**. Item iii) will be paid via the council's 's137' powers.

It was **resolved that the above accounts be paid.**

18 **CURRENT REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

Mill Lane Centre – it was reported that £182.50 had been raised for the 'Macmillan' charity at a recent Coffee Morning at the Centre, and all is satisfactory at present. A new, illuminated sign for the Centre is pending.

19 **COUNCILLORS' REPORTS**

Some issues with bus services within the village were reported, and also the need for a Tree Preservation Order list outlining those affected trees on new developments. Borough Councillor Candon was thanked for taking some issues on board raised by an individual councillor.

As there was no other business, the meeting closed at 9.00 p.m.

Signed Date
Date of next meeting – 10.12.19