

Bradwell Parish Council



Dear Councillor

30th June 2021

You are hereby summoned to attend a meeting of the **Staffing & Standards Committee** to be held at Bradwell Bowling Club on Tuesday 6th July 2021, at 7.00 p.m.

AGENDA

2107-S64) To receive apologies for absence

2107-S65) Appointment of Staffing and Standards Committee Vice-Chairman

2107-S66) Exclusion of the Press and the Public To resolve that in accordance with **Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960** and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.

2107-S67) To receive declarations of Interest

Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Bradwell Parish Council's Code of Conduct.

2107-S68) Minutes of Last Meeting

For information only; minutes of 30th March 21 were approved at the Annual Parish Council meeting of 4th May 21.

2107-S69) Clerk's Report

To receive a report from the Parish Clerk outlining actions taken following the meeting held on 30th March 2021 (circulated at Appendix 1).

2107-S70) Items for consideration and resolution

- a) Discussion to take place regarding the health and wellbeing of staff.
- b) Deputy Clerk role to be discussed and the way forward agreed.
- c) Discussion on staff working arrangements post the 19th July
- d) Clerk's CILCA training. This was budgeted for in 2021-22 – the Clerk has requested this training be deferred until the next financial year.
- e) Feedback from the NALC training session on 15th June 2021 (circulated at Appendix 2). Training schedule for Councillors to be considered.

Yours sincerely,

C Bacon
Clerk