

Bradwell Parish Council



21 September 2021

A meeting of the Parish Council at 7.00pm
This meeting was held at Bradwell Bowling Club

PRESENT: Cllrs Hirst (Chairman), Hamilton, Howe, Sargeant, Steggles, Wainwright and Watson.

IN ATTENDANCE: Parish Clerk, C Bacon; two members of the public wishing to join the Parish Council.

2109-PC133) ELECTION OF PARISH COUNCIL CHAIRMAN: Cllr Hirst was elected 5 votes for and 1 against. Cllr Wainwright brought up the co-option attempt of a member of the public on 31st August and stated he believed the way this Council handled the co-option was appalling.

2109-PC134) APOLOGIES FOR ABSENCE: Cllr Goodchild, Borough Cllr Annison

2109-PC135) RESIGNATION OF COUNCILLORS: It was reported that Cllrs Carrier, Shaw, Comer and Howlett have resigned from this Council. Cllr Wainwright stated his disappointment these Cllrs have resigned as they have a lot of knowledge and experience. He repeated it made no sense to not co-opt the member of the public on 31st August 2021.

2109-PC136) CO-OPTION OF COUNCILLORS: There are three candidates wanting to be co-opted. Carl Annison cannot be here tonight for personal reasons. The two remaining members of the public introduced themselves. Although Daniel Candon is elected Borough Cllr for area, he stated here he has no political hat on and will be completely independent. Hilary Hale had to resign from the Parish Council last year but is now able to offer her services again. **It was resolved to co-opt Hilary Hale, Daniel Candon and Carl Annison onto the Parish Council.** All relevant forms, Standing Orders, Policies and Procedures were given to new members to read and sign.

2109-PC137) DECLARATIONS OF INTEREST: None

2109-PC138) PUBLIC PARTICIPATION: None

2109-PC139) MINUTES OF LAST MEETING

The minutes of the Parish Council meeting of 31st August 2021 were approved and adopted.

2109-PC140) COMMITTEE MINUTES

a) Staffing & Standards: 14th July 2021

It was **resolved the above committee minutes be signed as a true copy and adopted.**

Cllr Wainwright thanked the Parish Clerk for everything she done since she's been here and expressed sadness to hear she's leaving.

2109-PC141) ITEMS FOR CONSIDERATION AND RESOLUTION

a) Day of Council meetings

The bowling clubhouse will not be available Tuesday evenings from October onwards. It was **resolved to temporarily change the date of the Parish Council and Committee meetings from Tuesdays to Mondays in order to continue to meet at the Bowling Club. This arrangement will be reviewed in the New Year.** The Clerk will inform the Bowling Club.

b) Bank Mandate

John Hirst is currently a bank signatory, but can no longer be as is Council Chairman. It was **resolved to add Cllr Howe to the bank mandate. Cllr's Shaw, Howlett and Carrier will be removed from the mandate.**

c) Maintenance works to exterior of Leo Coles Pavilion

There is substantial rot at the bottom of the entranceway at Leo Coles Pavilion. This area has been filled in the past several times. It was proposed the area is filled once more to get us through the winter as there are plans afoot to extend the meeting room to celebrate the Queen's Jubilee. It was **resolved to accept the quote to prepare and stain all exterior doors and frames along main entrance of Leo Coles Pavilion, attach weather strip to rectify leak to home team exterior door, install new wooden bar to away team exterior door & stain to match, install three wire cages at entrance to protect: security light & alarm; main security camera; second security camera. Labour & materials £422.**

d) Hedge Cutting at Green Lane Playing Field and Gipsies Green

It was **resolved to accept the quote of £631.76 + VAT for annual hedge cutting at Green Lane Playing Field. The work will be booked in at the end of October 2021.**

e) Appointment of members to Staffing Committee

It was **resolved to appoint Cllr Hale to the Staffing Committee.**

2109-PC142) FINANCE

Accounts for Payment

No.	Supplier	Description of Supply	Legal Power	Total
1	East Anglian Computer Supplies	Envelopes & printer toner	LGA 1972 S111	37.68
2	The Garden Guardian	Grounds Maintenance for GLPF & GG - Aug21	Public Health Act 1975	618.30
3	BSA Security & Fire	CCTV Maintenance Sept21-Sept22	LG&R Act 1997 S31	120.00
4	Mill Lane Community Centre	3 * COVID grants (French for Children, Broadlanders Art Club, T'ai Chi & Qigong club)	LGA 1972 S137	450.00
5	Sonic Electrical	Carry out PAT testing throughout property	Public Health Act 1975	78.00
6	HMRC	P32 payment for Jul-Sept21	LGA 1972 S111	1,370.62

The following were signed on the dates shown on the basis of urgency, as per the provisions of Financial Regulation 6.4, and need to be retrospectively approved:-

No.	Supplier	Description of Supply	Legal Power	Pmt / Chq. No.	Date Paid	Total
1	Pauline Harper	Judge for flower/veg event 29/8/21	LGA 1972 S111	104765	29-Aug-21	20.00

New Standing Orders set up during this period: None

New Direct debits set up during this period: None

The following direct debit payments were made between 1st – 23rd September 2021

No.	Supplier	Description of Supply	Legal Power	Date Paid	Total
1	Barclaycard	2m banner for recruitment, 3-week advertising for assistant clerk. Event consumables, cleaning products, remote PC access for one year, posts & postcrete for allotment noticeboard, tree stakes & ties, Zoom, facemasks, lightbulbs - payment on 29/7 of £569.17 showing as credit on this s/m	Public Health Act 1975 LGA 1972 S111 S&A Act 1908 S26	22-Sep-21	191.13
2	Wave	Water supply to Beccles Road allotment *This is an estimated reading - Actual	Public Health Act 1975	10-Sep-21	469.86

		reading is £192.32 lower, but the DD was taken before actual reading submitted. Credit on a/c will be shown on next invoice			
3	Wave	Water supply to Cley Road allotment *This is an estimated reading showing zero usage	Public Health Act 1975	15-Sep-21	27.50
4	Norse Waste Solutions	Rental of waste bin LCP (Aug21)	Public Health Act 1975	23-Sep-21	90.36

It was **resolved that the above accounts 1-6 be paid.** It was **resolved that the above accounts 1 and that direct debits 1-4 be retrospectively approved.**

2109-PC143) ITEMS OF CORRESPONDENCE / FOR INFORMATION ONLY

- a) A Freedom of Information and Subject Access request has been received.
- b) Norfolk ALC acknowledgment of application for memorial Token
- c) Parish Liaison meeting is scheduled for 27th September 21. Cllr Hirst to attend.
- d) Rt Hon. Brandon Lewis MP letter regarding Queen's Platinum Jubilee Beacon's Project
- e) Cllr Comer handed over his notes re. S106. Cllr Watson will carry on the S106 work.

The five items were noted.

Harry Hamilton advised members he is starting to get articles for the next edition of the Bradwellian.

There being no other business, the meeting closed at 7.35 pm

Signed: Date: