Dear Councillor 6th December 2021

You are hereby summoned to attend a meeting of the Parish Council to be held at **Leo Coles Pavilion** on Monday 13th December 2021, at 7.00 p.m.

### AGENDA

# 1: 2112-PC182) To receive apologies for absence

# 2: 2112-PC183) Potential Co-option of Councillors

# 3: 2112-PC184) To receive declarations of Interest

Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Bradwell Parish Council’s Code of Conduct.

# 4: 2112-PC185) To consider a motion to suspend the meeting to allow the following an opportunity to inform the meeting:

1. The Police; b) County Cllrs; c) Borough Cllrs; d) Members of the public.

# 5: 2112-PC186) Minutes of last meeting

To approve and sign minutes of the Parish Council meeting held on 21st October 2021.

**6: 2112-PC187)** Matters arising from the previous minutes

# 7: 2112-PC188) Clerk’s Report (Appendix 1 circulated)

To receive a report from the Parish Clerk outlining actions taken following the meeting held on 21st October 2021.

# 8: 2112-PC189) Chairman’s Report

# 9: 2112-PC190) Committee Minutes for Approval. To receive and make resolution to approve and adopt the minutes from the following committees:

1. Amenities and Highways: 11th October 2021
2. Finance and General Purposes: 1st November 2021
3. Finance and General Purposes: 29th November 2021
4. Planning & Development: 23rd November 2021
5. Public Relations and Publicity: 14th September 2021
6. Staffing & Standards: 29th November 2021

# 10: 2112-PC191) Committee Minutes For Adoption. To make resolution to adopt the minutes from the following committees:

1. Allotment Advisory: 9th March 2021
2. Allotment Holders meeting 24th September 2019

# 11: 2112-PC192) Items for consideration and resolution

1. Approval of Budget, as recommended by the Finance Committee (Appendix 2)
	1. Budget papers for 2022/23
2. Appointment of members to Committees
3. Commemorative gift for Bradwell Parish Council
4. Training for Councillors
5. Setting up a Policies and Procedures Committee
6. Resolution to amend the bank mandate
7. Resolution to apply for company credit card for new Clerk with £1,000 credit limit
8. Councillor Sargeant to report on the proposed kitchen alterations to the Bowling Club. Resolution is required.
9. Current Fees for use of Leo Coles Pavilion, hire of changing rooms and hire of meeting room.

# 12: 2112-PC193) Items of correspondence / for information only

 GYBC’s joint bid with East Suffolk Council to be the UK City of Culture 2025 was not successful.

# 13: 2112-PC194) Finance (Appendix 3 circulated)

1. Accounts for payment – To review and approve items of expenditure

# 14: 2112-PC195) Reports from Representatives on Outside Bodies.

Councillors to update the Council on current situation regarding Bradwell facilities and amenities.

|  |  |
| --- | --- |
| Amis Memorial Fund | Cllr Candon |
| Bradwell Bowling Club | Cllr Sargeant |
| Bradwell Community Centre Trust  | Cllr Watson |
| Bradwell Reading Room Trust  | Cllr Hamilton |
| Mill Lane Centre Charitable Trust  | Cllrs Goodchild, Hale, Sargeant, Steggles and Watson |
| Norfolk Constabulary – local ‘SNAP’ group  | Cllrs Howe & Goodchild |

Yours sincerely,

S Philpot

Parish Clerk

### Appendix 1 – Clerk’s Report

1. 2105-APC17: Deeds and Trust Instruments
2. Improvement to security at the Scout Hall
3. Vandalism to Leo Coles Pavilion

### Appendix 2 - Budgets

1. Budget Papers 2022/23

### Appendix 3 - Finance

1. ACCOUNTS TO PAY

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Supplier | Description of Supply | Legal Power | Total |
| 1 | Norfolk Association of Local Councils | Role of the Clerk course | LGA 1972 S111 | 96.00 |
| 2 | GYB Services Ltd | Hedge cutting at GLPF & GG | Public Health Act 1975 | 758.11 |