

Bradwell Parish Council



11 October 2021

A meeting of the Amenities and Highways Committee at 7.00pm
This meeting was held at Bradwell Bowling Club

PRESENT: Cllrs Hirst (Chairman), Hale, Hamilton, Sargeant, Steggles & Watson.

IN ATTENDANCE: Parish Clerk, C Bacon

2110-A152) ELECTION OF MEMBERS TO COMMITTEE: Cllr Hale was elected to the Amenities Committee.

2110-A153) APOLOGIES FOR ABSENCE: Goodchild

2110-A154) PUBLIC PARTICIPATION: None. Cllr Hamilton reported that he had heard from a reliable source, children were buying drugs from the crematorium during the day straight from school and there are a lot of discarded gas cannisters. **The Clerk will report this to PC Vinny Gray.**

2110-A155) DECLARATIONS OF INTEREST: Cllr Hirst and Cllr Steggles declared an interest in A159d & A159E, Bradwell Bowling Club.

2110-A156) MINUTES OF LAST MEETING: The minutes of 3rd August were noted, as they were previously approved at the Parish Council meeting of 31st August 2021.

2110-A157) CLERK'S REPORT

a) One of the vandalised trees on Gipsies Green has now been replanted properly. Thanks go to Cllrs Sargeant and Watson. The second tree is to be replanted. It was **resolved that the Clerk buy tree ties and a bag of compost to re-plant this vandalised tree.**

b) Cllrs Howe and Watson formed the Tree Planting Working Group which will recommend which trees to apply for. The closing date for applications is 30th September 2021. Applications will be processed by Norfolk County Council on a first come first served basis. Cllr Sargeant volunteered to join the tree planting group. **The Clerk will to contact Cllrs Annison and Smith regarding their tree allocation.**

c) Crime

Incident reports since last Amenities & Highways Committee meeting:

Date	Who Reported	Reported Activity	Action
27 th July 21 to 30 th Sept 21	Resident	6 * incidents of ASB in Green Lane car park	CCTV clips sent to police
2 nd Aug 21	Resident	Regular fires in Gipsies Green	Sent photos to police
23 rd Sept 21	Resident	Youths trying to light fire in Pightle footpath	Advised police

Cllr Watson reported problems with scooters. She questioned why the police are not challenging scooter riders? Or stopping cars with broken lights? Or why so many police cars are sitting outside Gorleston Police Station? Cllr Goodchild's bicycle was stolen recently. **The Clerk will make an official report to the police.**

- d) The Annual resident waste collection day will be organised at the start of next year. It is announced in the Bradwellian and open to all parishioners of Bradwell.
- e) The monthly Health & Safety inspections of Leo Coles Pavilion commenced with Cllr Sargeant in September and Cllr Steggles in October. Cllr Sargeant pointed out that the fire exits are not push bar. This has to be addressed and costed urgently. It was **resolved to put the Health & Safety reviews as an agenda item on all future Amenities Committees**. Cllr Sargeant will undertake a Fire Safety Review in the near future.
- f) Damage to Leo Coles Pavilion. All three vandals have agreed to pay for the damage. They have been contacted by the Clerk. One payment has been received as of 11th October 21.
- g) A footballer suffered from a broken leg while playing on Green Lane Playing Field at the weekend of 2nd October 21.
- h) On 23rd Sept 21 the caretaker reported a 'football-sized' hole in the window of the bus shelter on Beccles Road.
- i) For this year only, Gorleston Spitfires (U14's Sunday team) cannot play on Green Lane this season due to goal/pitch size stipulations for U14's teams. They had paid in full prior to the start of the season. They have donated their slot to U14's Gorleston Girls team. Spitfires will return to Green Lane next year.

2110-A158) COMMITTEE BUDGET

An up-to-date committee budget was circulated with the agenda. It was noted by the committee.

2110-A159) ITEMS FOR CONSIDERATION AND RESOLUTION

- a) Barrier at the entrance to Green Lane Playing Field.

PC Vinny Gray advised two members of the public are willing to put a lockable chain over the entranceway each night and remove each morning. A discussion took place about the entranceway and the different options put forward. It was **resolved that this solution would not be workable in this situation. It relies on the public, there could be confrontations, there are social events held which participants would be locked in. The clerk will inform PC Vinny Gray.**

Quotes for four different configurations of an automated gate have been received, differing in position / size / gate / barrier / pop-up bollards. Installing an automated gate would solve the problem, but it needs to be full sized to accommodate coaches and because of the narrow width of Green Lane. A sliding gate has been quoted for, which is the preferred option. One quote has been received costing in the region of £14,000. During the day the gate would be open, then at night it would be automatically closed. The power would come from Leo Coles pavilion. The Finance Committee resolved on 10th November 2020 to fund this barrier from existing reserves. A 'tilting' system of prevention was discussed. Cllr Sargeant will research this system and provide details of suppliers to the Clerk. It was **resolved to proceed to get quotes for the sliding gate option and the tilting option.**

It was **resolved to request an amount of £14,000 from the Finance Committee, as per their decision on 10th November 2020 to take the amount required for a barrier from existing reserves.**

b) Application for 50/50 funding for highways improvements

A discussion took place regarding the SAM2 and whether it slows down traffic. This Committee will think about schemes to apply for, which will be discussed at the next meeting. The deadline to make the application is 10th December 2021.

c) Removal of old noticeboard supports

It was **resolved to accept the quote of £30 to remove the four old noticeboard supports at Willow Lane/Mill lane and Crab Lane/Beccles Road.**

d) Land adjacent to Bowling Club

The Bowling Club want to annexe the small piece of land adjacent to the green to include in their boundary. The area would be used for barbeques & charity events. There will be no financial cost to the Parish Council. The Bowling Club will make good the area. It was **resolved to allow the Bowling Club to annexe this piece of land by 4:1 (with one abstention).**

e) New window panes at Bowling Club

It was **resolved to approve the change of window specification at the Bowling Club, providing the specification equals or exceeds the existing window panes.**

f) Asbestos at Cley Road

A small quantity of asbestos at Cley Road allotments has been identified. It is a low risk, but it has to be dealt with. There is a piece of land between the allotments and Mill Lane containing asbestos, called 'No Man's Land'. This area also contains asbestos. It was **resolved to get three quotes from specialist asbestos removal companies to clear this asbestos from Cley Road Allotments. It was resolved not to look into the issues on 'No Man's Land' as that is for discussion with the Borough Council.** Cllr Sargeant volunteered to meet the asbestos companies. Cllr Sargeant was thanked for this work.

g) Budget for 2022-23

It was resolved to request the following budget from the Finance Committee:

RECEIPTS	Proposed 22-23 Budget
Concurrent Function - Burial Ground	1,215
Concurrent Function - Open Spaces	14,180
Concurrent Function - Bus Shelters	1,015
Bowling Club rent	175
Allotment Income	1627
Open Spaces (Football/bowling utilities	1,900
Meeting room income	0
50/50 grant	0
Electricity wayleave	0
Borough Councillor Grants	0
Grants / loans for LCP building works	0

PAYMENTS	Proposed 22-23 Budget
Election Expenses	500
Allotments (incl £2k asbestos £300 plot numbering)	3,570
Seats, Bins, Rubbish Collections etc	1,000
Footpath Maintenance	550
Lib staff & Footpaths staff S137	146
Defibrillator Consumables	200
Leo Coles Pavilion maintenance/upgrade to meeting room (assume grants will cover any spend over this amount)	10,000
Noticeboard maintenance	250
War Memorial Maintenance	150
GJ Pavilion Maintenance	400
CCTV (incl two new cameras to hard court play area and zip wire)	3,493
50/50 bid amount	0
Conc F: Open Spaces	13,430
Conc F: Open Spaces - Staff (incl bus/s)	5,627
Conc F: Burial Ground	1,215
Conc F: Common Land	400

h) Norfolk ALC email called “Digging Up Norfolk” regarding Offshore Windfarm infrastructure
A discussion took place regarding this email. It was **resolved that this Council will support their intentions. The Clerk will draft a response in support.**

i) Environmental Ranger meeting regarding dog fouling and littering

Some lamp post stickers for dog fouling have been received from GYBC. An Environmental Ranger has offered to meet with Councillors to walk around the parish to look at the problems first hand. Cllrs Hale, Hamilton and Watson volunteered to meet and walk with the Environmental Ranger. The Clerk will organise.

j) Allotments

- a. Bonfires on Beccles Road Allotments: Given the proximity of houses on three sides of this site it was **resolved to ban bonfires on Beccles Road allotment site.**
- b. Chickens on Allotments: Given the recent incidents of escaped chickens, it was **resolved if tenants wish to keep chickens on their allotment plot, they must provide up-to-date emergency contact details.**

2110-A160) CRIME PANEL REVIEW: Cllrs Hale, and Watson volunteered to join the crime panel review.

2110-A161) ITEMS FOR CORRESPONDENCE AND INFORMATION ONLY

- a) Extension plans to Leo Coles Pavilion. Cllr Hirst explained that the existing meeting room at Leo Coles Pavilion is not fit for purpose. Thought had been given to extending the building footprint outwards. However thoughts have now turned to knocking the meeting room into the Clerk’s office, boxing off the electrics, then creating a new Clerk’s office at the back of the Caretaker’s

store. This solution was felt to be cheaper and easier, as it doesn't change the footprint of the building. If required a steel container could be purchased for the Caretaker's equipment. The requirements to upgrade the fire doors could be resolved at the same time. A feasibility study is required to see if the adjoining wall is load bearing. The building works would be fully costed. It was **resolved to get a feasibility study to knock the meeting room into the Clerk's office.**

- b) Remembrance Day arrangements: Rev'd Steve Deall has put forward a suggestion for Remembrance Day. Steve also advised of a Christmas Fayre type event that he is trying to organise for the 17th December. This was all noted by the Committee.

There being no other business, the meeting closed at 8.25pm

Signed: Date: