

# Bradwell Parish Council



01 February 2022

A meeting of the Amenities and Highways Committee at 7.00pm  
This meeting was held at the Leo Coles Pavilion

**PRESENT:** Cllrs Goodchild (Chairman), Candon, Hamilton, Sargeant, Steggles & Watson.

**IN ATTENDANCE:** Parish Clerk, C Bacon

**1. 2202-A251) APOLOGIES FOR ABSENCE:** Hale & Wainwright

**2. 2202-A252) PUBLIC PARTICIPATION:** None

**3. 2202-A253) DECLARATIONS OF INTEREST:** Cllr Candon declared an interest in 8b) GYBC grant funding opportunities.

**4. 2202-A254) MINUTES OF LAST MEETING:** The minutes of 11<sup>th</sup> October 2021 were noted, as they were previously approved at the Parish Council meeting of 20<sup>th</sup> December 2021.

## **5. 2202-A255) CLERK'S REPORT**

a) The other vandalised tree on Gipsies Green was replanted on 14<sup>th</sup> October 21. Thanks go to Cllrs Sargeant and Watson.

b) Borough Cllrs Annison and Smith said the Million Trees for Norfolk is a four-year scheme, not a short-term project.

c) A skip for £275 + VAT was hired at Beccles Road Allotments to clear the debris left by a former tenant who had rented several large plots for about 50 years. He gave up his plots due to long term ill health and was unable to clear the debris himself. The rubbish was cleared by volunteers from the allotments. Cllrs discussed the possibility of taking a photo at the start of the tenancy.

d) The zip wire was installed at Green Lane Playing Field at the end of October 2021. Thanks go to the Councillors on the S106 team. Cllr Watson stated she was not happy with the ground finish. **The Clerk will raise this with GYBC**

e) Maintenance was carried out to the entrance doors to the Leo Coles Pavilion all the façade to the meeting room has completely rotted and requires replacement as soon as possible. The door frame around the door to the football entrance has also rotted and needs replacing.

f) Thanks go to Cllr Sargeant for writing and carrying out the fire risk assessment to Leo Coles Pavilion. Document circulated with the agenda, to be discussed at agenda item 8e.

g) Electrics at Leo Coles Pavilion. The electrician has isolated the electrics to the toilets & away team changing room. This has stopped the recent electrical tripping problem. The electrician is due to return w/c 24<sup>th</sup> Jan to investigate further. It may be water ingress in the loft area?

h) Highways have inspected the blocked drain on Chestnut Avenue and are scheduled to resolve the problem, which takes on average six weeks. Cllr Candon reported Norfolk County Council work on the drains as and when needed and he will inform Cllrs how to report problems online.

i) Thanks go to Cllrs Hale, Hamilton and Watson who recently met with an Environmental Ranger and put up posters about rubbish, dog fouling and fly-tipping in the areas of concern around the village.

Cllr Candon informed the committee there are four new streetlights being installed at Whimbrel Drive; they are being replaced with new style LED streetlights.

## 6. 2202-A256) COMMITTEE BUDGET

An up-to-date committee budget was circulated with the agenda. It was noted by the committee.

## 7. 2202-A257) CRIME / POLICE REPORT

Date	Who Reported	Reported Activity	Action
1 <sup>st</sup> Oct 21 to 24 Jan 22	Resident	6 * incidents of ASB in Green Lane car park	CCTV clips sent to police
7 <sup>th</sup> Oct 21	Caretaker	A lot of party debris found at picnic benches - happened last night	Informed police 7/10/21
18 <sup>th</sup> Oct 21	Caretaker	Damage to ground by swings (two numbers that were sunk into the ground have been removed)	Reported to GYBC & police 18/10/21. Caught incidents on CCTV - sent CD of them to the police
9 <sup>th</sup> Nov 21	Caretaker	The goal at the playarea end of the pitch had been taken down	Too dark to pick anything out on the CCTV
12 <sup>th</sup> Nov 21	Caretaker	Malicious damage to Parish Council notice board on Leo Coles Pavilion + vandalism to foot pump hand sanitiser	No CCTV evidence due to power cut . crime reference is: 36/96271/21
31 <sup>st</sup> Dec 21	RFO	Youths vandalised the boot brush at the entrance to the pavilion. Found parts on the car park	Reported to police 24 <sup>th</sup> Jan 21
24 <sup>th</sup> Jan 21	Caretaker	Vandalism to foot pump hand sanitiser over weekend	None

### Drug dealing at the crematorium.

PC Vinny Gray has reported: *"I have submitted an intelligence report on or system to cover this so that it is logged and for local officer awareness. I have also copied in PC BOAKES who is the Safer Schools Officer for ORMISTON and the local Beat managers who cover this area for their awareness also. Between us we will keep an eye out in the area and put in some extra patrols*

### E-Scooters

PC Vinny Gray has reported: *"we have educated several E-scooter users, seized several scooters and dealt with any offences that have also taken place. We also have had, and I am on one today actually, several action days. Where we will go out in force and target the area looking for E-scooter users to deal with them for any breaches accordingly".*

A discussion took place regarding E-Scooters. Cllr Goodchild is pleased the police dealt with the youth riding an E-Scooter, as he is now on a pushbike. Cllr Candon provided a detailed statistical

report on Ginger Scooter usage around the borough. The trial has been extended to November 2022. Numbers of scooters will be incrementally increased from 100 to 450 in the borough, although GYBC are not happy to have 450 on the roads concurrently. On average one privately owned E-Scooter is seized each week. Cllr Candon will deal with the resident complaint about the E-Scooter parking bay off Mallard Way.

#### Stopping cars with broken headlights

PC Vinny Gray has reported: *"Yes of course the Police are still stopping cars with broken headlights, as they are for any other motoring offences that are being committed on the highway"*

#### Police cars parked outside Gorleston Police Station

PC Vinny Gray has reported: *"I can assure you that the cars at Gorleston Police Station are being used. There are times at Gorleston Police Station when there are no vehicles outside at all! There are a number of different factors as to why there may be several cars there at one stage, then none at another. We as Police Officers would love to be able to patrol 24/7, but this is just not possible. If there are a large number of cars outside then there could be several reasons for this; during shift change over the cars will need to be handed over to the next oncoming shift; if a big job has taken place where the majority of the team has been involved then they will all need to come back to complete the vast amounts of paperwork that is required; lack of numbers on certain teams; or as we are in the middle of a national pandemic, a lot of officers, including myself, have unfortunately come down with Covid ourselves and so had to be off to isolate and recuperate, meaning Police Officer numbers have been hit at times. Unfortunately we cannot just patrol and have to be responsive to the jobs, mostly emergencies that are reported to us and need to be dealt with first and foremost. If you need the Police then you need to call in to report what the issue is, so that we are aware and can assist accordingly. We all patrol as much as we can".*

PC Vinny Gray has offered to attend a Committee meeting if he is on duty at the time.

#### Repeat Offenders causing ASB in Green Lane Playing Field car park

One vehicle whose owner caused offense last year returned this year. This was reported to the police. PC Vinny has reported:

*"Just for your awareness I have attended the owners address this evening of the repeat offending vehicle. The owner of the vehicle took my words of advice on board and assured me that he will not be going back to the location to cause any further issues.*

*He did try to say that he hadn't received the first letter apparently, but I think he was just saying this because his parents were present. I asked why he, his friend's and so many other vehicles attend this location to gather and he said it is because this is the only location that doesn't have any barriers in place so is always open for them to socialise. I think this just shows the importance of having a barrier put in at the location, to which we hopefully soon will. The male said that his friend's have received the warning letters, but said they he, nor any of them play excessive music or make noise at the location. I advised him to also pass on my words of advice to his friend's to make them aware of the implications they could face if they continue to cause ASB at the location, e.g. that they could be issued with a SEC 59 and ultimately have their vehicles seized from them. He said he understood this and certainly does not want his vehicle taken away from him.*

Cllr Goodchild is interested in attending the police station in his capacity as a Parish Councillor.

## **8. 2202-A258) ITEMS FOR CONSIDERATION AND RESOLUTION**

- a) Approval of quotation by GYB Services for £510.35 relating to the annual Waste Day.

The quote received is for two lorries: one for garden waste, one for domestic waste. There will also be a skip to collect fridges etc. This quote also allows for up to 60 home collections. No chemicals will be allowed on the day. It was **resolved to approve the quote for £510.35 from Norse regarding the Bradwell Amnesty Waste Day 2022**. Legal power is Litter Act 1983. Proposed and seconded by Cllrs Hamilton and Steggles.

b) Volunteers requested to complete Grant applications for Capital Projects (e.g. Barrier work)  
**It was resolved to form a small working group consisting of Cllrs Sargeant (lead), Goodchild and Hamilton.** Proposed and seconded by Cllrs Candon and Hamilton. This working group will take the lead on checking what grants are available and will keep detailed records of criteria. Once resolutions for capital projects are made, available grants can be matched to specific projects.

c) Erection of barrier at the Green Lane entrance to Leo Coles Pavilion.  
The Clerk provided a recap of the barrier situation to the committee. The Finance Committee has allocated £10,000 for this work, plus there is the potential for additional budget to be transferred from the 50/50 partnership budget line, as the bus shelter will no longer be going ahead. The Committee agreed a manual barrier would not be appropriate at this site and Cllrs need to define exactly what is required before this work can be tendered. A discussion took place regarding narrowing the width of the entranceway. Cllr Goodchild will come to site during school drop off/ collection times to witness the problems narrowing this entranceway could potentially cause. It was **resolved to defer this matter. The Parish Council may make structural changes shortly which could potentially mean a different way this Council deals with capital works.**

d) Consideration and discussion of future works to Leo Coles Pavilion  
A schedule of building works required to the Leo Coles Pavilion was discussed. Given the recent resolution to cancel football fixtures at this site, some of the items on the list may no longer be needed once the football season ends (e.g. a push bar to the football fire exit, as shortly there will be nobody using that section of the building).

The committee felt it is essential to install a sign where the fire evacuation muster point is. **It was decided to make this muster point on the corner of the field, close to the entrance to the site. It was decided that all other issues on the list can be addressed once football has ended at Green Lane Playing Field and the future of the pavilion building is clearer.**

e) Review of fire risk assessment of Leo Coles Pavilion.  
Cllr Sargeant was thanked for his work on the Fire Risk Assessment. Again, once the football ceases, the use of the building will change. **The Clerk will purchase a fire-proof cabinet for the Caretaker to store flammable materials. (Flameskill). The Clerk will buy a fire extinguisher for the Clerk office (Dry Powder or Foam). The Clerk should have training on how to use a fire extinguisher. All Cllrs and users of the building need training on fire procedures. The Policies and Procedures Committee will add a Fire Action Plan to their agenda.**

f) Review of snow risk assessment at Green Lane car park.  
The Clerk cannot find a formal Snow Risk Assessment in the records. **The Clerk will contact the insurance company for advice, then report back to this committee. A formal Risk Assessment must be created.**

g) Changes to maintenance of Bradwell footpath FP9

At the moment this path is maintained by Norfolk County Council. **The Clerk will contact Belton Parish Council to ascertain why Belton PC want to take on maintenance of this footpath. It was resolved to defer this matter until more information is available.**

h) Coppicing of Gipsies Green trees

A quote has been received in the sum of £524.63 from GYB Services. Their Arboricultural Officer recently attended site and advised which trees need pruning, which coppicing and which removing. If we accept this quote we are following expert advice and preserving the area. It was **resolved to accept the quote at £524.63 and to get the work booked in immediately, before the birds start nesting.** Proposed and seconded by Cllrs Candon and Hamilton. Cllr Goodchild to attend site while the contractors are there.

i) Purchase of a flagpole and Union Flag, as recommended by the PR & Publicity Committee

We own a local government building and protocol must be observed. A union flag should be flown at all times. The budget for this flagpole will be transferred from the 50/50 partnership scheme (now a defunct budget line). **It was agreed that the Clerk will get quotes to purchase and erect the flagpole, with additional spare flags. Quotes will come back to this committee for formal approval.** Legal Power LGA 1972 S137.

Cllr Watson reported erratic driving on some residential estates – this is a police matter.

Cllr Sargeant reported he has been approached by the director of park run Gorleston who is interested in extending the park run in Bradwell. Cllr Sargeant will ask him to get in touch with the Clerk.

There being no other business, the meeting closed at 9.20 pm

Signed: ..... Date: .....