

Bradwell Parish Council



Dear Councillor

24th May 2022

You are hereby summoned to attend a meeting of the **Parish Council** to be held at Mill Lane Community Centre **on Monday 30th May 2022, at 7.00 p.m.**

AGENDA

1. To receive apologies for absence

2. To receive declarations of Interest

Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Bradwell Parish Council's Code of Conduct.

3. To consider a motion to suspend the meeting to allow members of the public an opportunity to inform the meeting:

- a) County Cllrs; b) Borough Cllrs; c) Members of the public

4. Minutes of last meeting

To approve and sign minutes of the Annual Parish Council meeting held on 3rd May 2022.

5. Matters Arising / Clerk's report (see Appendix 1)

6. Planning

To consider recommendations from the Planning Working Group on the following applications:

No.	Reference	Proposal	Site
1	BA/2022/0164/CUPA	Prior approval for change of use of agricultural building to Use Class E	Humberstone Farm
2	06/22/0279/TRE	T1 Oak -To crown raise to 4.5m and reduce lateral branches by up to 3.0m to clear from property due to growth conflict. T2 - 14 Oaks to crown raise to 4.5m for mower access. All trees approximately 14-16m high	Homefield First School
3	06/22/0282/HH	Extensions to existing garage	68 Victory Avenue
4	06/22/0290/HH	Proposed new single storey lean-to side extension	17 Cormorant Way
5	06/22/0299/HH	Proposed single storey extension with roof lights to the rear of the property	25 Blackbird Close
6	06/22/0305/F	Proposed single storey enclosed plant room and raised gantry (including chiller units).	Aeropak Chemical Products Viking Road
7	06/22/0318/HH	Proposed front porch extension	23 Oak Avenue
8	06/22/0349/HH	Proposed 2 storey side extension	29 Falkland Way
9		Any other applications received since the date of this agenda	

7. Events Working Group

To note the minutes from the meetings held on 13th April, 28th April, 4th May, 10th May, 19th May. To discuss any updates /make resolutions as appropriate.

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8. Properties & Assets Working Group

To note the minutes from the meetings held on 26th April. To discuss any updates /make resolutions as appropriate:

- a) The five-year electrical survey on Leo Coles Pavilion is due in 2023. Should this be brought forward?
- b) Installation of additional CCTV camera over the hard-court playing area on Green Lane playing field, budgeted at £2,141 – quote circulated
- c) Style of fencing for Bowling Club annexed area.
- d) Renovations to the Clerk's office window – three quotes circulated

9. Portfolio Report

Members to report as appropriate.

10. Approval of annual governance/accounting statements, year ending 31st March 22 (Documents circulated with this agenda)

- a) Internal Auditors report
- b) Annual review of effectiveness of Internal Auditors work
- c) Approve Annual Governance Statement
Council to review questions on page 4, then Chairman and Clerk to sign document
- d) Approve Accounting Statements
Council to review figures on page 5, then Chairman to sign document

11. Items for consideration and resolution

- a) Equality, Diversity and Inclusion Champion
- b) St Nicholas Church grant request, see letter and accounts circulated. Budgeted from Concurrent Functions Grant at £1,215
- c) Clothing recycling bank / fundraising opportunity – email circulated with agenda.
- d) Cllr Kitchen to report on potentially extending the No Cold Calling area in Bradwell (info circulated with agenda).
- e) YMCA Youth Club
 - i. Provision of Youth Club run by YMCA Norfolk.
 - ii. To determine whether, subject to awarded grant/s to Bradwell Parish Council, to accept proposal
 - iii. If so, to determine scope of provision.
 - iv. Re-evaluate ongoing provision and finances bi-annually

12. Items of correspondence / for information only

- a) Residents' correspondence (Appendix 2)
- b) Borough Council planning decisions made since 21st March 2022 (appendix 3)
- c) Thank you letter received from Bradwell Reading Rooms Trust regarding grant

13. Finance

- a) Clerk's Delegated Spending for retrospective approval (appendix 4)
- b) Accounts for payment – To review and approve items of expenditure (appendix 5)

Yours sincerely,

C Bacon

Parish Clerk