

Bradwell Parish Council



Dear Councillor

20th September 2022

You are hereby summoned to attend a meeting of the **Parish Council** to be held at Mill Lane Community Centre **on Monday 26th September 2022, at 7.00 p.m.**

AGENDA

TO OBSERVE A MINUTE SILENCE IN MEMORY OF QUEEN ELIZABETH II

1. To receive apologies for absence

2. To receive declarations of Interest

Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Bradwell Parish Council's Code of Conduct.

3. To consider a motion to suspend the meeting to allow members of the public an opportunity to inform the meeting:

- a) County Cllrs; b) Borough Cllrs; c) Members of the public

4. Minutes of last meeting

To approve and sign minutes of the Parish Council meeting held on 22nd August 2022.

5. Matters Arising / Clerk's report (see Appendix 1)

6. Monthly review of Forward Plan

7. Planning

To consider recommendations from the Planning Working Group on the following applications:

No.	Reference	Proposal	Site
1	06/22/0688/F	Proposed siting of a mobile food trailer	20-22 Unit 3 Beccles Road
2	06/22/0618/HH	Proposed removal of dead hedge and replace with panel fencing	2 Oak Avenue
3	06/22/0729/TRE	TPO no. 3 1979 (amended 1984) -T1 Sycamore tree - crown lift lower branches by 2m to allow clearance from garage, gutters and roof line; T2 Beech tree - crown lift lower branches by 1m.	1 Turner Close
4	06/22/0738/TRE	Proposed works to trees - lift lower canopy - 5 oaks (T48, T49, T50, T51 & T52)	Bluebell Meadow
5	06/22/0703/HH	Proposed removal of existing conservatory; erection of rear extension and side extension to front porch	10 Busseys Loke
6		Any other applications received since the date of this agenda	

8. Finance

To receive and approve the following prepared by the Clerk

- a) Clerk's Delegated Spending for retrospective approval (appendix 2 circulated)
b) Accounts for payment – To review and approve items of expenditure (appendix 3 circulated)

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9. Items for consideration and resolution (documents circulated with agenda)

- a) Bus shelters. Cllr Sargeant to report on Bus Shelter audit.
 - i. Should the polycarbonate bus shelters be renovated again, if they repeatedly get vandalised?
 - ii. Should this Council proceed with getting quotes to renovate Parish Council bus shelters, to budget for in 2023-24?
- b) At the August Fayre Bruno Peek, the Queen's Pageant Master, donated to this Council a special Miners Lamp. This lamp celebrates the Queen's Platinum Jubilee and is one of only five made. Where should this lamp be located / displayed?
- c) Bowling Club: Members of the Bowling Club have requested a Working Party be set up to talk through issues prior to a Parish Council resolution. The Bowling Club has disputed the recharge of the recent fire safety invoice at £293.22. Should a working party be set up between this Council and the Bowling Club?
- d) To formulate consultation response to GYBC's Draft Open Space Supplementary Planning Document.
- e) A resident has offered to donate to the new Youth Club her full-sized table-tennis table. To resolve whether to accept this offer.

10. Portfolio Report

Members to report as appropriate.

11. Events Working Group

To note the minutes from the meetings held on 25th August; . To discuss any updates /make resolutions as appropriate.

- a) To review and approve the Events Working Group Principles

12. Properties & Assets Working Group

Cllr Sargeant to update Council about the following agenda items from meeting held 26th September 2022: To make resolutions as appropriate:

- a) Bus shelter improvements and grant possibilities
- b) 5-year electrical test report
- c) Horse Chestnut tree planting
- d) Consultation update
- e) Jubilee tree planting
- f) Hedges at Green Lane

13. Items of correspondence / for information only

- a) Residents' correspondence (Appendix 4 circulated)
- b) Apology letter received from culprit spraying graffiti on benches / bin / monument.
- c) Borough Council planning decisions made since 11th August 2022 (appendix 5 circulated)
- d) Street Naming for Phase 5 at Bluebell Meadow
- e) Auditors PKF Littlejohn has completed the limited assurance review for the year 31st March 2022. There are no matters that they would like to draw to the attention of this Council. The relevant completion of audit paperwork is published on the Council's website.
- f) The Public Sector Executive are hosting a webinar called 'Electrifying EV: Funding & Procurement Solving the EV Infrastructure Challenge' on 18th October 2022, 14:00 – 14:45.
- g) The Broads Plan consultation 2022-27 is on display at Norwich City Football Club on 23rd Sept 22.

Yours sincerely,

C Bacon

Parish Clerk