

Bradwell Parish Council



Dear Councillor

25th October 2022

You are hereby summoned to attend a meeting of the **Parish Council** to be held at **LEO COLES PAVILION** on **Monday 31st October 2022, at 7.00 p.m.**

AGENDA

1. To receive apologies for absence

2. To receive declarations of Interest

Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Bradwell Parish Council's Code of Conduct.

3. Resignation of Parish Councillor

4. To consider a motion to suspend the meeting to allow members of the public an opportunity to inform the meeting:

- a) County Cllrs; b) Borough Cllrs; c) Members of the public

5. Minutes of last meeting

To approve and sign minutes of the Parish Council meeting held on 26th September 2022.

6. Matters Arising / Clerk's report (see Appendix 1)

7. Monthly review of Forward Plan

8. Planning

To consider recommendations from the Planning Working Group on the following applications:

No.	Reference	Proposal	Site
1	06/22/0558/HH	Proposed ground floor front & rear extension; Conversion of integral garage to bedroom and erection of detached garage	5 Clay Lane
2	LOCAL PLAN	Local Plan Issues and Options and the Draft Design Guide	Broads
3	Neighbourhood plan	Belton with Browston, Burgh Castle and Fritton with St Olaves Proposed Designation of Neighbourhood Area – Regulation 6 consultation	Belton, Burgh Castle, Fritton
4	06/22/0868/TRE	Proposed works to trees: T1 Sycamore - Crown lift lower branches by a maximum of 3m; Reduce and shape southern canopy by a maximum of 1m	66 Beccles Road
5		Any other applications received since the date of this agenda	

9. Finance

To receive and approve the following prepared by the Clerk

- Clerk's Delegated Spending for retrospective approval (appendix 2 circulated)
- Accounts for payment – To review and approve items of expenditure (appendix 3 circulated)
- Statement of Accounts Quarter 2 (July-Sept22) – to receive, and approve accounts prepared by the RFO, circulated with this agenda.
- Bank Reconciliation including bank account balances for approval – to receive and approve bank reconciliation prepared by the RFO.

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10. Items for consideration and resolution (documents circulated with agenda)

- a) To consider making a donation to The Stroke Association. Remaining budget for this financial year is £400. Legal Power: LGA 1972 S137.
- b) To formulate consultation response to Norfolk Minerals and Waste Local Plan: Pre-Submission.
- c) Cley Road has a large amount of historical debris/waste on one plot. To consider whether to spend £359.10 incl VAT with Clems Skips on a 14-yard skip to remove this waste. Since 2021 new tenants agree to take ownership of all existing structures & chattels. These historical issues only occur with tenants prior to 2021. Legal power: Small Holding & Allotments Act 1908, s.23.
- d) Cley Road allotments entrance-way is badly rutted. Cllr Annison to report on quantity and value of crushed tarmac required to make good. Legal Power: S. Holdings & Allotments Act 1908.
- e) Cley Road Allotments. To alleviate trespassing and vandalism on the site, to resolve to spend up to £90 on a mixture of 50 * Pyracanthus / Hawthorn / Blackthorn. Legal Power: LG&R Act 1997 S31
- f) Bradwellian issue 48. To resolve whether to approve printing costs under Legal Power: LGA 1972 S142:
 - i) £2,288 using local printing company
 - ii) £1,602 using online printing company (used for the 8-page special Jubilee edition).
- g) Appointment of Armed Forces Champion

11. Portfolio Report

Members to report as appropriate.

12. Events Working Group

To note the minutes from the meetings held on 12th Oct 22. To discuss any updates /make resolutions as appropriate. Cllr Hamilton to speak about Remembrance Day event.

13. Properties & Assets Working Group

Cllr Sargeant to verbally report on:

- i) Bus shelter refurbishment.
- ii) Horse Chestnut tree

14. Items of correspondence / for information only

- a) Residents' correspondence (Appendix 4 circulated)
- b) Borough Council planning decisions made since 15th September 2022 (appendix 5 circulated)
- c) 2*apology letters received from graffiti vandals on Green Lane bench
- d) Norfolk ALC's question & answer session with the Crime Commission is on 5th December 2022. Please forward any questions to the Clerk prior to the event.
- e) The Finance checks for Q2 took place on 18th October 2022

15. Allotments

- a) To note the minutes from:
 - i) Allotment Advisory Committee: 8th March 2022 + 21st September 2022 - DRAFT
 - ii) Allotment Tenants AGM: 28th September 2021 + 27th September 2022 – DRAFT
- b) To review PC Gray's email dated 3rd October 2022. To discuss any updates /make resolutions as appropriate.

16. Reports from Representatives on Outside Bodies (Appendix 6 circulated)

Yours sincerely,

C Bacon

Parish Clerk