

# Bradwell Parish Council



31 October 2022

A meeting of the Parish Council at 7.00pm  
This meeting was held at Leo Coles Pavilion

**PRESENT:** Cllrs Candon (Chairman), Annison, Hamilton, Howe, Steggles, Wainwright & Watson.

**IN ATTENDANCE:** Parish Clerk, C Bacon, Borough Cllr Hacon. Two members of the public.

**1. APOLOGIES FOR ABSENCE:** Cllrs Hale, Kitchen, Sargeant,

**2. DECLARATIONS OF INTEREST:** Cllrs Annison, Wainwright & Candon will abstain from item 8) planning.

**3. RESIGNATION OF PARISH COUNCILLOR:**

Cllr Goodchild has resigned. Cllr Candon has written to Cllr Goodchild accepting his reasons for resignation and thanking him for his time as a member of the Council

**4. PUBLIC PARTICIPATION:**

It was resolved that the meeting be closed to allow members of the public to speak. Proposed & seconded by Cllrs Howe & Watson. Unanimous vote.

Cllr Annison reported the GYBC 'Hit Squad' has cleared lots of acorns from Green Lane.

A member of the public looking to join the Parish Council was introduced to members.

A member of the public questioned whether future Cllrs will undertake mandatory equality, diversity and inclusion (EDI) training. Cllr Candon confirmed all new Cllrs will undertake mandatory EDI training.

**5. MINUTES OF LAST MEETING**

The minutes of the Parish Council meeting of 26<sup>th</sup> September 2022 were approved, signed and adopted. Proposed and seconded by Cllrs Hamilton and Annison. Unanimous vote.

**6. MATTERS ARISING / CLERK'S REPORT.**

a) A bench on Green Lane playing field was graffitied on 15<sup>th</sup> September. PC Gray caught the culprits. They were made to remove the graffiti and to litter pick in the area w/c 26/9/22 & 10/10/22. Two letters of apology have been received, agenda item 14c). PC Vinny Gray has been informed that youths should not be banned from site for a first offence of this nature.

b) The zipwire was fixed w/c 19<sup>th</sup> September 2022.

c) Regarding speeding: PC Vinny Gray has advised: *"if anyone does report speeding issues in the area, if you ask them to fill in an online report on our website then this will get forwarded onto the team that deal with our speed camera vans. Hopefully then they can add the area onto their list so that they pay this area some attention on their rounds"*.

d) The CCTV camera overlooking the playarea on Green Lane stopped working on 17<sup>th</sup> October. The CCTV company will fix the camera and service the equipment on 4<sup>th</sup> November.

e) Cllrs Annison & Candon are arranging with the resident about collecting the donated table tennis table.

f) The Bowling Club has paid the previously disputed recharge of £293.22 for fire safety.

g) The annual hedge cutting on Green Lane and Gipsies Green took place on 25<sup>th</sup> October 2022. The tree maintenance work on Green Lane took place on 27-28<sup>th</sup> October 2022.

h) The Onecom contract was negotiated. Monthly costs will reduce from £57.07 to £46.94 + VAT. This 60-month contract will expire in 2024.

**7. FORWARD PLAN:** The forward plan was noted.

## **8. PLANNING**

Planning applications received:

No.	Reference	Proposal	Site	Recommendation
1	06/22/0558/HH	Proposed ground floor front & rear extension; Conversion of integral garage to bedroom and erection of detached garage	5 Clay Lane	No objections
2	LOCAL PLAN	Local Plan Issues and Options and the Draft Design Guide	Broads	DEFER
3	Neighbourhood plan	Belton with Browston, Burgh Castle and Fritton with St Olaves Proposed Designation of Neighbourhood Area – Regulation 6 consultation	Belton, Burgh Castle, Fritton	No comments
4	06/22/0868/TRE	Proposed works to trees: T1 Sycamore - Crown lift lower branches by a maximum of 3m; Reduce and shape southern canopy by a maximum of 1m	66 Beccles Road	No objections

It was **resolved to adopt the Planning Working Group recommendations detailed above**. Proposed and seconded by Cllrs Howe and Watson. 4 votes in favour, with 3 abstentions.

## **9. FINANCE**

a) Clerk's Delegated Spending for retrospective approval - None

b) Accounts for payment:

No.	Supplier	Description of Supply	Legal Power	Total
1	The Garden Guardian	Grounds Maintenance for GLPF & GG - Sep22	Public Health Act 1975	418.46
2	Willimotts	End of season renovation work to Bowling Green (20% recharged to Bowling Club)	Public Health Act 1975	2,040.00
3	The Bard of Henley	Training book "An Improper Officer"	LGA 1972 S111	17.99
4	Great Yarmouth Norse Ltd	Installation of four litterbins	Litter Act 1983 S556	406.36

The following direct debit payments were made between 1<sup>st</sup> October – 31<sup>st</sup> October 2022

No.	Supplier	Description of Supply	Legal Power	Date Paid	Total
1	Barclaycard	DO NOT KICK BALLS A3 sign. Water bills to Cley/Beccles Road allotments, Virtual service, IP connectivity & SSD Storage	LGA 1972 S145/ S111 / Public Health Act 1975	22-Oct-22	622.04
2	Norse Waste Solutions	Rental of waste bin LCP (Sep22)	Public Health Act 1975	22-Oct-22	35.82
3	Total Gas & Power	Electricity to Leo Coles Pavilion Sep22	Public Health Act 1975	27-Oct-22	98.80
4	Onecom	Broadband & telephone Sep22	LGA 1972 S111	31-Oct-22	68.48
5	LGPS	Pension Payment Clerk - Oct22	LGA 1972 S111	31-Oct-22	461.65

- It was **resolved the above accounts 1-4 be paid, and Direct Debits 1-5 be retrospectively approved.**  
Proposed and seconded by Cllrs Steggles and Howe. Unanimous vote.
- c) Statement of Accounts Quarter 2 (July-Sept22). Noted
  - d) Bank Reconciliation including bank balances to 30<sup>th</sup> September 2022. Noted

## **10. ITEMS FOR CONSIDERATION AND RESOLUTION**

### **a) Donation to The Stroke Association**

This Stroke group has directly supported four Bradwell residents. It was **resolved to make a £200 donation to The Stroke Association.** Legal Power: LGA 1972 S137. Proposed and seconded by Cllrs Wainwright & Annison. Unanimous vote.

### **b) Consultation response to Norfolk Minerals and Waste Local Plan: Pre-Submission**

This will not impact Bradwell residents directly, so it was **resolved this Council makes no comment.** Proposed and seconded by Cllrs Candon & Howe. Unanimous Vote

### **c) Cley Road Allotment: skip required**

A large quantity of historical waste needs removing from plot 30. It was **resolved to hire a 14-yard skip from Clems at £359.10 incl VAT.** Legal Power: Small Holding & Allotments Act 1908, S23. Proposed and seconded by Cllrs Hamilton & Watson. Unanimous Vote

### **d) Cley Road Allotment: entrance way works**

The entranceway to Cley Road allotments is badly rutted. Cllr Annison advised two-tonnes of recycled tarmac will make good this area. GYBC use this material on bridleways. Cllr Annison volunteered to collect the material and lay on entranceway for free. It was **resolved to purchase up to £40 of 2 \* tonnes of crushed tarmac to make good the badly rutted entranceway to Cley Road allotments.** Legal Power: Small Holding & Allotments Act 1908, S23. Proposed and seconded by Cllrs Watson and Wainwright. Unanimous Vote. Cllr Annison was thanked for volunteering his time and equipment.

### **e) Cley Road Allotments: hedging to prevent vandalism**

Following PC Vinny Gray's advice, it was **resolved to purchase up to £90 on a mixture of 50\*Pyracanthus/Hawthorn/Blackthorn to alleviate trespassing at Cley Road allotments.** The allotment holders will plant the bushes. Legal Power: LG&R Act 1997 S31. Proposed and seconded by Cllrs Hamilton/Steggles. Unanimous Vote.

### **f) Bradwellian Issue 48: Printing costs approval**

Two 'best price' quotes were circulated with the agenda, 1) with local printing company for £2,288 or 2) 1,602 with online company. The Council agreed that value for money is paramount. It was **resolved to order 5,800 \* 20-page Bradwellian Issue 48 under Legal Power: LGA 1972 S142 at the cost of £1,602 from online company Mixam.** Proposed and seconded by Cllrs Candon and Howe. Unanimous vote. Members will discuss the future of the Bradwellian at a forthcoming meeting.

### **g) Armed Forces Champion**

Following the resignation of Cllr Goodchild, it was **resolved to appoint Cllr Howe as Armed Forces Champion.** Proposed and seconded by Cllrs Candon and Annison. Unanimous Vote

## **11. PORTFOLIO REPORT**

**Youth** Cllr Candon reported the official start date is 18<sup>th</sup> November at the Old School Village Centre, initially on a six-month basis, due to sponsorship received. The Mayor of Great Yarmouth Borough Council will open the Youth Club. All members are invited. Some sponsors will attend.

## **12. EVENTS WORKING GROUP**

The minutes of 12<sup>th</sup> October were noted. An event for Remembrance Day will take place on 11<sup>th</sup> November 22 and also on Sunday 13<sup>th</sup> November 22. Cllr Hamilton is to firm up the event with the schools and Rev'd Deall. An event will take place next year for the coronation of King Charles III. The August Fayre will take place on either 6<sup>th</sup> or 13<sup>th</sup> August.

## **13. PROPERTIES AND ASSETS WORKING GROUP**

### **a) Bus shelter refurbishment**

Polycarbonate shelters: A bus shelter company has quoted £1,500 to replace the Perspex in each polycarbonate bus shelter. Handyman Chris Gay has quoted £238 per polycarbonate bus shelter using Perspex, but he is currently looking into a more durable material and will requote ready for November's meeting.

Brick-built shelters: Chris Gay has quoted £306 to refurbish the four brick-built bus shelters (labour and materials), to rub down all woodwork, cut back/replace rotten wood, board up and paint. It was **resolved to accept Chris Gay's quote of £306 to refurbish the woodwork on the four brick-built bus shelters**. Proposed and seconded by Cllrs Annison and Howe. Unanimous vote. It was not thought suitable to submit this quote for the 50/50 parish partnership bid. Legal Power: Local Government (Miscellaneous Provision) Act 1953, s.4

### **b) Horse Chestnut tree planting**

Cllr Annison offered to collect the Horse Chestnut tree on Monday 7<sup>th</sup> November. Cllrs Sargeant and Watson will plant the tree next week in the exact spot on the War Memorial site as advised by Great Yarmouth Borough Council. The owner of the tree has offered to pay for the wooden surrounds.

## **14. ITEMS FOR CORRESPONDENCE / INFORMATION ONLY.**

### **a) Residents' correspondence**

Resident	Response
A rusty drain on Lords Lane opposite Cley Road	Reported to Cllr Annison
The streetlight on Mulberry Grove has not worked for some weeks and it's pitch black.  A resident of Mulberry Grove is running a home-improvement business from his house. There are regularly large deliveries and skips being delivered at 7am. Is this permitted for a residential address?	Reported this to the three Bradwell South Borough Cllrs and asked them to respond to the resident directly.

### **b) Borough Council planning decisions notified since last meeting**

No.	Reference	Proposal	Site	GYBC's Decision
1	06/22/0572/VCF	Proposed variation of condition 3 of PP 06/05/0582/F - Replacement of approved lighting with led energy efficient lighting	Lynn Grove Va High School Lynn Grove	Approved
2	06/22/0629/F	Retrospective application for construction of a dwelling contrary to the approved plans within original planning permission 06/19/0699/F; introduction of glazed door and Juliet balcony on front (west) elevation	Victory House 75A Victory Avenue	Approved
3	06/22/0649/HH	Erection of timber summerhouse and veranda in rear garden	21 Cormorant Way	Approved
4	06/22/0666/HH	Proposed dormer roof extension to side (east) elevation	12 Hickory Gardens	Refused
5	06/22/0618/HH	Proposed removal of dead hedge and replace with panel fencing	2 Oak Avenue	Refused

6	06/22/0729/TRE	TPO no. 3 1979 (amended 1984) -T1 Sycamore tree - crown lift lower branches by 2m to allow clearance from garage, gutters and roof line; T2 Beech tree - crown lift lower branches by 1m.	1 Turner Close	Approved
7	06/22/0772/PDE	Prior approval - larger home extension - Conservatory	16 Bellamy Drive	Permitted Dev
8	06/22/0702/TRE	Oak tree (TPO NO.4 1986) - reduction in length of 2 lateral branches that overhang the highway by 3m and canopy reduction by 2m for highway safety and to retain overall look of the tree	Bradwell Community Centre 2 Green Lane	Approved
9	BA/2022/0164/CUPA	Prior approval for change of use of agricultural building to Use Class E	Humberstone Farm	Approved (by Broads Authority)

- c) 2\* apology letters received from graffiti vandals on Green Lane bench
- d) Norfolk ALC's question & answer session with the Crime Commission is on 5<sup>th</sup> December 2022.  
Please forward any questions to the Clerk prior to the event.
- e) The Finance checks for Q2 took place on 18<sup>th</sup> October 2022
- f) Extension to Local Plan - GYBC Borough-Wide Design Code, invitation to an in-person workshop.  
Members to advise the Clerk by Friday 4<sup>th</sup> November.

The above items were noted.

## **15. ALLOTMENTS**

- a) The following minutes were noted:
- Allotment Advisory Committee: 8<sup>th</sup> March 2022 + 21<sup>st</sup> September 2022 - DRAFT
  - Allotment Tenants AGM: 28<sup>th</sup> September 2021 + 27<sup>th</sup> September 2022 – DRAFT
- b) PC Gray's email of 3<sup>rd</sup> October regarding trespassing and vandalism on Cley Road Allotments was discussed. Cllr Candon will look into the broken fence between Mill Lane playing field and the allotments. It has been resolved at 10e) to plant the defensive shrubbery. This matter will be reviewed.

## **16. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

### **Old School Village Centre**

- The merger with the Bradwell Community Council Trust will go ahead at the next AGM in November. This means the two charities will become one under the Bradwell Community Centre Trust. This means that the aims of the BC Council will be incorporated by the BCCentre - these focus on social welfare and support for residents of Bradwell - as well as providing facilities.
- we have been granted planning permission to prune back the oak tree canopy overall but especially branches overhanging the building and Green Lane - work will be done on November 9th. - no road closures will be required.
- we are having an additional soakaway installed beneath the gravel car park to drain excess surface rainwater away from the annex building - Weds Oct 26th
- We currently have 20 different groups and organisations regularly using the centre and have had enquiries from others
- a new Youth Club is planned to start sometime before Xmas - in conjunction with the PC and YMCA.
- we have been actively seeking grants to reduce our energy bills and improve our facilities further - unsuccessfully so far
- have been considering setting up some 'Warm Hub' sessions but do not have sufficient funds or facilities at the moment - not volunteers to run them. Will be difficult to set up in time for this winter.

Bradwell Library Reading Room Trust, report from Keith Nichols, Chairman

This is my final report as Chairperson of Bradwell Reading Rooms Trust as I am stepping down as chairman in January 2023. I would like to thank the Parish Council once again for their continued support for the trust with an annual grant as well as the numerous occasions they have looked on the trust favourably with additional financial support when requested.

The trust has now gained two additional trustees. Roland Walford (Wally) takes over the role for Health/Safety and Maintenance and Susan Gillett will take over the role in January of Treasurer from Pam Angel who is also stepping down.

In January 2023 Julie Nicholls, will also step down from her role as Coordinator for the Library Volunteers then Rod Driver will then take over the role. I would also request that if anyone would like to volunteer their services on a regular or occasional basis, that they please contact Rod at the library.

I would like to take the opportunity to thank Great Yarmouth Green Gym. On September 27th, approximately 20 volunteers turned up and transformed the outside space within a matter of a couple of hours. In addition, their leader Sue, was able to offer valuable advice for future planting and development of your Community Garden. A big Thank You also to the pupils of Hillside School who meet weekly and help maintain the raised beds and surrounding areas. I/we are pleased that we have had so many positive comments regarding this green space in the centre of our village.

Following on from the very successful Hundred Years Exhibition in 2021, the library hopes to have a "Photograph Only" Exhibition in September of 2023, covering all aspects of Bradwell life since photographs were invented. More details will follow but if you have any photos please drop them off at the Reading Rooms where we can begin to collate them and/or make copies of them for future use.

Cllr Hamilton reported that Steve Deal stepping up as Chairman and there is also a new treasurer.

There being no other business, the meeting closed at 7.51 pm

Signed: ..... Date: .....