

# Bradwell Parish Council



24<sup>th</sup> January 23

**To: Members of Bradwell Parish Council**

You are hereby summoned to attend a meeting of the **Parish Council** to be held at Leo Coles Pavilion **on Monday 30<sup>th</sup> January 2023, at 7.00 p.m.**

*C Bacon*

Parish Clerk

## **Public Attendance**

*Members of the public and press are welcome to attend. At Item 3, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will be limited to 15 minutes, and will be followed by any County/Borough/Police reports.*

## **AGENDA**

### **1. To receive apologies for absences**

### **2. To receive declarations of Interest**

Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Bradwell Parish Council's Code of Conduct.

### **3. Public Participation session (15 minutes)**

### **4. Minutes of last meeting:** To approve and sign minutes of the Parish Council meeting held on 19<sup>th</sup> Dec 2022.

### **5. Matters Arising / Clerk's report** (see Appendix 1)

### **6. Monthly review of Forward Plan**

### **7. Planning**

a) To consider recommendations from the Planning Working Group on the following applications:

No.	Reference	Proposal	Site
1	06/22/1072/HH	Proposed dormer roof extension to side (east) elevation - revision of original application pp. 06/22/0666/HH	12 Hickory Gardens
2	06/22/1077/HH	Proposed two storey side extension; single storey front and rear extensions and associated works	36 Laburnum Close
3	06/22/1052/F	Proposed change of use of part of first floor from offices to laboratory; installation of ventilation and extraction systems	1 Viking Road (Former Aeropak) Gapton Hall Estate
4	06/22/1086/F	Proposed installation of low-level vehicle barrier to existing barrier	Playing Field, Leo Coles Pavillion
5	06/22/0744/TRE	Proposed works to Lime tree (TPO No.6 of 1999) - overall crown reduction of 3-4m	23 Cotman Drive
6	06/22/1098/F	Single story extension to south west elevation to provide bespoke cold store to existing warehouse and distribution facility	Yare Shipping Stores Hewett Road
7		Any other applications received since the date of this agenda	



**8. Finance:** To receive and approve the following prepared by the Clerk

- a) Clerk's Delegated Spending for retrospective approval (appendix 2 circulated)
- b) Accounts for payment – To review and approve items of expenditure (appendix 3 circulated)
- c) To note receipt of quarterly income, (Appendix 4 circulated)
- d) To note Quarter 3 Finance Checks took place on 10<sup>th</sup> January 2023.
- e) To receive Q3 budgets. Cllr Howe to advise.
- f) To receive Q3 bank reconciliation to 31<sup>st</sup> December 2022.

**9. Items for consideration and resolution (documents circulated with agenda)**

- a) Fire Evacuation procedures for public meetings. Cllr Sargeant to advise.
- b) The future of The Bradwellian publication. Resolution to be made whether to:
  - Continue to produce a Bradwellian publication?
  - Style: a Village news-letter, or Local Government newsletter format?
  - Delivery: continue as currently, or pay for Royal Mail bulk-delivery, online only, or hybrid method?
- c) The Perspex bus shelter outside the Sun Inn on Beccles Road. Cllr Sargeant to report.
- d) GYBC local plan consultation. Official Parish Council response to be formulated.
- e) Consultation of Green Lane/Gipsies Green/Leo Coles Pavilion. Cllr Sargeant to report.
  - i. To resolve the specifics with regard to the public engagement session.
  - ii. To set up a specific working group to work through recommendation of Norfolk County Council funding team advice.
- f) To resolve whether to submit an expression of interest in the DCMS Youth Investment Fund, info emailed to Cllrs 20<sup>th</sup> December 2022.
- g) To review Mill Lane representatives and make amendments / appointments as necessary.

**10. Town Deal:** Cllr Candon to give an update on the Borough Council's Town Deal

**11. Portfolio Report:** Members to report as appropriate.

**12. Events Working Group**

To note the minutes from the meetings held on 9<sup>th</sup> January 2023. To discuss any updates /make resolutions as appropriate.

**13. Policies and Procedures Working Group:** To approve the draft policies (circulated with agenda)

- a) Model Publication Scheme
- b) Data Protection
- c) Equality & Diversity
- d) Training
- e) Dignity at Work

**14. Items of correspondence / for information only**

- a) Residents correspondence (Appendix 5 circulated)
- b) Borough Council planning decisions made since last PC meeting (appendix 6 circulated)
- c) Letter from Woodlands School children about litter project
- d) NP Law email dated 5<sup>th</sup> January cancelling the subscription service. £500 has been budgeted in 2023-24.
- e) Email from Great Yarmouth Borough Council dated 16<sup>th</sup> Jan, re. S106 money & application procedure
- f) Norfolk resilience email regarding flooding, dated 17<sup>th</sup> January
- g) Hornsea Three Community Fund – grant funding drop-in event: 7<sup>th</sup> Feb, 5pm – 8.30pm
- h) Cllr Sargeant to report on latest Fire Safety Risk Assessment of Leo Coles Pavilion (circulated 13<sup>th</sup> Dec).
- i) Information regarding Islam and Western Civilisation, received 19<sup>th</sup> January 2023.

**15. Date of next meeting.** To confirm date, scheduled for Monday 27<sup>th</sup> February 2023.