

Bradwell Parish Council



To: Members of Bradwell Parish Council

21st February 23

You are hereby summoned to attend a meeting of the **Parish Council** to be held at Leo Coles Pavilion **on Monday 27th February 2023, at 7.00 p.m.**

C Bacon

Parish Clerk

Public Attendance

Members of the public and press are welcome to attend. At Item 3, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will be limited to 15 minutes, and will be followed by any County/Borough/Police reports.

AGENDA

1. To receive apologies for absences

2. To receive declarations of Interest

Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Bradwell Parish Council's Code of Conduct.

3. Public Participation session (15 minutes)

4. Minutes of last meeting: To approve and sign minutes of the Parish Council meeting held on 30th January 2023.

5. Matters Arising / Clerk's report (see Appendix 1)

6. Monthly review of Forward Plan

7. Planning

a) To consider recommendations from the Planning Working Group on the following applications:

N o.	Reference	Proposal	Site
1	LOCAL PLAN	Draft Coastal Adaptation Supplementary Planning Document	Coast
2	06/23/0028/TRE	Proposed works to a T1 - Lime (Tilia sp TPO no.5 1977) - Reduce height by 3m	34 Long Lane
3	06/22/1031/F	Proposed conversion of three barns into 3no. 5 bedroom dwellings, associated amenity space and parking: New access road and removal of some ancillary extensions and buildings	Burghwell Lodge Market Road
4	BA/2023/0064/F UL	Proposed cladding and entrance changes to Class E approved building	Humberstone Farm
5		Any other applications received since the date of this agenda	

8. Finance: To receive and approve the following prepared by the Clerk

- Clerk's Delegated Spending for retrospective approval (appendix 2 circulated)
- Accounts for payment – To review and approve items of expenditure (appendix 3 circulated)
- To note receipt of income for January 2023, (appendix 4 circulated)



9. Items for consideration and resolution (documents circulated with agenda)

- a) Fire Evacuation procedures for public meetings. Cllr Sargeant to advise
- b) To consider whether any additional Anti-Social Behaviour signs are needed at Green Lane car park. If so, quantity, size and wording to be agreed. Legal Power Local Government & Rating Act 1997, S31.
- c) To resolve how to complete the S106 spending application form, sent to Cllrs 20th Jan 2023.
- d) To resolve whether to make a donation to Age UK. Age UK has helped 33 Bradwell residents in past twelve months. Legal Spend LGA 1972 S137.
- e) On the advice of an Allotment Committee member, to resolve to sow Calendula Seeds along footpath adjacent to Cley Road allotments, to aim reduce ground elder and provide flowers. Legal power: Open Spaces Act 1906, ss.9 and 10.
- f) Coronation event. Cllr Hamilton to report.

10. Portfolio Report: Members to report as appropriate.

11. Events Working Group

To note the minutes from the meetings held on 6th February 2023. To discuss any updates /make resolutions as appropriate. To resolve to grant delegated spending powers to the Clerk up to the budgeted amount.

12. Annual Review of Internal Controls

- a. Risk Management Policy
- b. Internal Controls Plan
- c. Insurance policy schedule
- d. Documentation held in office safe
- e. Asset Register
- f. Schedule a date for Cllrs to make asset inspection

13. Items of correspondence / for information only

- a) Residents' correspondence (Appendix 5 circulated)
- b) Borough Council planning decisions made since last PC meeting (appendix 6 circulated)
- c) EV Infrastructure Training sessions via webinar
- d) The Future of Local Councils report
- e) 06/22/1043/MM 5g phone mast planning application: this Council had no objections to the 20m mast, but the applicant has since reduced the height to 15m.
- f) Cllr Sargeant to report on latest Fire Safety Risk Assessment of Leo Coles Pavilion (circulated 13th Dec)
- g) Planning Permission has been granted for the installation of a barrier at Green Lane car park, subject to conditions.
- h) Bowling Club accounts to Sept 22 and Schedule of events for 2023 (where parking on grass is required)

14. Date of next meeting. To confirm date, scheduled for Monday 27th March 2023.