

Bradwell Parish Council



19 December 2022

A meeting of the Parish Council at 7.00pm
This meeting was held at Leo Coles Pavilion

PRESENT: Cllrs Candon (Chairman), Hamilton, Patterson, Steggles & Watson.

IN ATTENDANCE: Parish Clerk, C Bacon

1. APOLOGIES FOR ABSENCE: Apologies for absence had been received from Cllrs Annison, Kitchen, Hale, Howe, Sargeant, Wainwright.

2. DECLARATIONS OF INTEREST: None

3. CO-OPTION OF PARISH COUNCILLOR:

Bertie Patterson was introduced to the members. Mr Patterson used to be on Council when Leo Coles was Parish Council Chairman. He worked with the Scouts for 50-60 years and has lived in the village all of his life. It was **resolved to co-opt Cllr Patterson onto the Council**. Proposed and seconded by Cllrs Candon and Watson. Unanimous vote.

4. PUBLIC PARTICIPATION:

Borough Cllr Candon reported the Borough Council's local plan consultation is to be released imminently and some concerns have been raised. Cllr Candon is meeting with concerned residents on 21st December regarding the Market Road area. This will be discussed further at section 7) Forward Plan.

5. MINUTES OF LAST MEETING: The minutes of the Parish Council meeting of 28th November 2022 were approved and signed. Proposed and seconded by Cllrs Steggles and Hamilton. Unanimous vote

6. MATTERS ARISING / CLERK'S REPORT.

a) Gipises Green hazels were coppiced 24th November 2022, a dead tree was removed and low hanging branches pruned.

b) Youth Club: Email from YMCA regarding how schools are informing their pupils about the Youth Club *"At the moment the school has been made aware of the youth club not only by email but in conversation and have been given physical handouts to inform the young people of the group. After speaking to a parent they were made aware of the group through school but she did not give a specific method. I am more than happy to enquire with those who have been attending and to speak with the schools contacted? A parent who came last week also works at the Paget and is aware of others in her team who live in the locality with children so too a poster in which to take and promote there"*.

Further email received regarding promotion: *"Just to say promotion around local Bradwell schools has been going well! A great assembly this week at Hillside with all KS2 receiving flyers for junior club and all received flyers at Woodlands and I'm hoping to do an assembly there too. Lynn Grove and Ormiston both have senior club flyers for upper school, and in New Year I'll look to suggest an assembly"*.

c) Tesco in Bradwell, Belton, Gt Yarmouth and Caister will be having Bradwell's Youth Club as part of their blue token community grants scheme from mid-January to end of March 23. First place receives £1,500, second place £1,000 and third place £500. This should be promoted by this Council on Social Media. YMCA will promote also.

d) There was little take-up of Bradwellian deliveries this time. There were twelve ‘spare’ Bradwellian rounds, a) Gipises Green hazels were coppiced 24th November 2022, a dead tree was removed and low hanging branches pruned.

e) A 2kW fan heater was purchased at £26 incl VAT as the heater in the Clerk’s office is still broken.

f) Bus shelters: The bus shelter outside The Sun Inn, Beccles Road requires substantial renovation work. The Clerk has asked First Busses to confirm this is no longer on a public bus route. Once confirmation is received, a decision to renovate this bus shelter will be on an agenda for resolution. The bus shelter on Beccles Road/Bussey’s Loke is a different style, and only has a concrete back & roof (no Perspex).

7. FORWARD PLAN: The forward plan was noted. **It was agreed to add a discussion in January in advance of the Borough Council’s Local Plan consultation workshop on 31st January. It will also be a specific item for the January PC meeting.** Cllr Candon advised the article in the EDP about a new link road is incorrect: that part of the consultation is just a question to be put to the public.

8. PLANNING

Planning applications received:

No.	Reference	Proposal	Site	Recommendation
1	LOCAL PLAN	Final Draft Open Space Supplementary Planning Document	Great Yarmouth	NO COMMENTS
2	06/22/0778/TRE	TPO no. 5 2006 - T7 - Monterey Cypress - Reduce end weight from protruding limbs by approx. 2.5m and remove deadwood and remove any crossing branches	2 The Oaks, Crab Lane	No objection if Graeme Watson, Assistant Grounds Manager and Arboricultural Officer, recommendation is followed to the letter.
3	06/22/1001/HH	Proposed single storey wraparound extension	10 Laburnum Close	No objection
4	06/22/1043/MM	Application for prior approval to install 1 no. 20m 5G telecommunications mast and 3 no. equipment cabinets	Highways Verge Adj Morrisons Blackbird Close	No objection
5	06/22/0917/HH	Proposed additional storey over existing bungalow	1 Browston Corner	Objection: over development and not in keeping with other bungalow type properties in the area – out of character.

It was **resolved to adopt the Planning Working Group recommendations detailed above.** Proposed and seconded by Cllrs Watson and Steggles. Unanimous vote.

9. FINANCE

a) Clerk’s Delegated Spending for retrospective approval: None

b) Accounts for payment:

No.	Supplier	Description of Supply	Legal Power	Total
1	HMRC	P32 payment (PAYE & NI Oct-Dec)	LGA 1972 S111	1,384.90
2	Chris Gay	Renovate the woodwork to the four brick-built bus shelters	LGA (Misc Prov) 1953, s.4	306.00
3	SLCC	Membership fee Jan-Dec 2023	LGA 1972 S143	187.00
4	East Anglian Computer Supplies	Magenta/yellow toners for A3 printer	LGA 1972 S111	40.32

5	GYB Services Ltd	Annual hedge cutting Green Lane playing field and Gipsies Green. Major tree maintenance work Green Lane	Public Health Act 1975	2,250.41
6	The Garden Guardian	Grounds Maintenance for GLPF & GG - Nov22	Public Health Act 1975	418.46
7	Clerk	EXPENSES: Reimburse planning fee for Green Lane car park barrier (company credit card would not work on this website)	LGA 1972 S133	149.20

The following direct debit payments were made between 1st December – 31st December 2022

No.	Supplier	Description of Supply	Legal Power	Date Paid	Total
1	Barclaycard	Defensive shrubbery for Cley Road allotments; 14 Yard skip for CRA; Website Accessibility training; Postage; Land Reg fee	Smallholding & Allot Act 1908/ LGA 1972 S111	22-Dec-22	479.52
2	Norse Waste Solutions	Rental of waste bin LCP (Nov22)	Public Health Act 1975	22-Dec-22	10.50
3	LGPS	Pension Payment Clerk - Dec22	LGA 1972 S111	30-Dec-22	493.94
4	Total Gas & Power	Electricity to Leo Coles Pavilion Nov22	Public Health Act 1975	INVOICES NOT YET RECEIVED. TO BE APPROVED IN JAN 23	
5	Onecom	Broadband & telephone Nov22	LGA 1972 S111		
6	Salaries	Staff Salaries Dec 22	LGA 1972 S111	16 Dec 22	1,746.35

It was **resolved the above accounts 1-7 be paid and Direct Debits 1-6 be retrospectively approved.** Proposed and seconded by Cllrs Steggles and Hamilton. Unanimous vote.

10. ITEMS FOR CONSIDERATION AND RESOLUTION

a) Renewal of Maintenance Contract for Green Lane playing field and Gipsies Green

The renewal contract is as per the existing maintenance contract, being between April and October a) one cut a month on Gipsies Green and b) one cut every two weeks on Green Lane playing field. Three companies were invited to quote for this work. A discussion took place whether to award a one-year or a four-year contract. Given the uncertainty about what will happen to Green Lane Playing Field and Gipsies Green (see agenda item 10e), it was **resolved to award a one-year contract, with a full review in one year's time.** Proposed and seconded by Cllrs Candon and Watson. Unanimous vote. It was further resolved to award the one-year maintenance contract of Green Lane playing field and Gipsies Green to Great Yarmouth Borough Services (GYBS) at £3,670.76 + VAT. GYBS have costed out the contract prices for the following three years at 5% inflation per year, but this will be reviewed next year. Proposed and seconded by Cllrs Steggles & Hamilton. Unanimous vote. Legal power: Public Health Act 1875, S164

b) Dedication Plaque on bench at Crab Lane / Beccles Road Junction

Discussion took place about bench plaques and how people should have a local connection to Bradwell. It was **resolved to approve the wording ““REMEMBERING OUR DEAR DAD BOB HOPWOOD WHO LOVED SITTING HERE REUNITED WITH PAT, FOREVER IN OUR HEARTS xxx”** for the dedication plaque on the bench at Crab Lane/Beccles Road junction. It was also resolved to only allow one dedication plaque per bench Proposed and seconded by Cllrs Candon & Steggles. Four votes in favour, one against. Legal power: Public Health Act 1875, s.164.

c) Request from Hillside School to place wellbeing messages around Bradwell.

Hillside school has requested they be allowed to place messages containing affirmations / tips on mental health & wellbeing on lamp posts and benches around the parish. The Council like the idea in principle, but not on the benches or bins (due to the Woodland Schools bin project – **Clerk to get an update**). The Clerk will go back to Hillside advising that Norfolk County Council own the lampposts,

but it was **resolved that Hillside School children can leave wellbeing messages on Parish Council railings, play park and noticeboards.** Proposed and seconded by Cllrs Candon and Hamilton. Unanimous vote.

d) Car Parking on the Common Land Gipsies Green, behind Beccles Road.

Cllrs were provided with the document NALC LTN 18. Cllr Candon gave a review of the history of this issue and how it has been an outstanding issue for Bradwell Parish Council for 3-4 years, when correspondence/meetings with the affected residents took place. The houses on Beccles Road have no other option but to park on the Common Land called Gipsies Green, which has been happening for some considerable years. There exists current legislation that allows Parish Councils to grant permission to park on Common Land. The road surface is potted and needs regular remedial work, but this is caused solely by the residents who park their cars on this land. Should this be paid for by the Parish Council in these circumstances?

- i. It was **resolved to grant car-parking permission pursuant to S.193 the Law of Property Act 1925, or the criteria of s.34 (3) of Road Traffic Act 1988 (as amended by schedule 7 or Countryside and Rights of Way Act 2000). This is on the understanding that the Parish Council must abide by any future legislation changes.** Proposed and seconded by Cllrs Steggles and Hamilton. Unanimous vote.
- ii. It was **resolved to erect a sign stating vehicles and contents are parked at owners' risk.** Proposed and seconded by Cllrs Steggles and Patterson. Unanimous vote.
- iii. It was **resolved that the residents must pay themselves to maintain this parking area, using only permitted materials suitable for Common Land.** Proposed and seconded by Cllrs Steggles and Hamilton. Unanimous vote.
- iv. It was **resolved to write to affected residents to advise i), ii) and iii) above.** Proposed and seconded by Cllrs Candon and Hamilton. Unanimous vote.

e) Consultation of Gipsies Green, Green Lane playing field and Leo Coles Pavilion

The consultation results report was discussed. The majority of the public voted for a) nature area at Gipsies Green, b) a formal park at Green Lane and c) a café at the pavilion. It was encouraging that the majority of people are willing to see an increase in their precept for projects a) and b). The next stage is to hold a public engagement session where the public are invited to see the full report on display and for Cllrs to speak about the results, along with a press release. It was **resolved to hold a public engagement session as the next step. This will be added to January's meeting agenda to discuss specifics.** Proposed and seconded by Cllrs Candon and Watson. Unanimous vote.

f) ESPO Energy buying contract

ESPO is an energy framework specifically in place to supply local government. The current four-year contract with ESPO expires 30th September 2023. To continue with ESPO for energy, the new four-year agreement must be signed by 31st January 2023. Cllrs were provided with further information from ESPO about the contract, advice received from a) other Clerk's and b) Norfolk ALC. It was **resolved to enter into a four-year contract with ESPO, but the Council needs to focus on green/clean/renewable energy in the future with special regard to the future building project.** Proposed and seconded by Cllrs Steggles and Hamilton. Unanimous vote.

g) Mill Lane Community Centre representatives

It was **resolved to defer this until January's meeting.**

h) Appointment of Bradwellian Award panel

It was **resolved that the Bradwellian Award panel consist of five people either three males and two females, or three females and two males. The members will be three Parish Councillors (Cllr Candon, Hamilton and Watson), and two local stakeholders, names to be confirmed. Council resolved to delegate the decision to appoint the members of the panel to the Chairman of the Council.** Proposed and seconded by Cllrs Candon and Hamilton. Unanimous vote.

i) Six-Month Review of Offshore Transmission Network

A discussion took place regarding the 'stop digging up Norfolk' campaign. Bradwell Parish Council withdrew their support for this scheme in June 2022 because the alternative (above-ground pylons) is worse than underground cables. It was **resolved to continue to not sign up to the "stop digging up Norfolk" campaign. This matter will be brought back to Council in six months.** Proposed and seconded by Cllrs Candon and Steggles. Unanimous vote.

11. PORTFOLIO REPORT

Environment: Cllr Watson spoke about the bulb planting at Gipsies Green. Unfortunately, Woodlands schoolchildren have had a busy term, so 1,000 of the daffodil bulbs are yet to be planted. **The Clerk will contact all Cllrs and the allotment advisory committee to ask for bulb planting volunteers.**

Youth: Cllr Candon reported on the Youth Club. The younger age range is going very well. The older age range has no participants yet. The Youth Workers will walk about Bradwell, finding the ASB hot spots, engage with the youths and inform them about the club.

Youth grant opportunity. The Department of Culture Media & Sport has released a grant opportunity for investing in specific youth buildings, grants ranging from £300k to £8.7 million. Bradwell Parish Council is eligible to apply, being a local authority in a high priority area. It could be an opportunity to provide a community youth building along with a Parish Council office and café. It was decided that all Councillors should undertake background research into this grant to discuss at January's meeting whether the Council wishes to make an Expression of Interest. **The Clerk will send the grant link to all members.**

12. ITEMS FOR CORRESPONDENCE / INFORMATION ONLY.

a) Residents' correspondence

Resident	Response
I was just wondering if you have any information as when Burgh Road will open as myself and many of the other residents of Wren Drive and Mallard way have to put up with continuous thoughtless speeding on these residential areas as you are aware we don't have any speed humps or cameras only speed signs which are ignored while I appreciate work needs doing we would also like to live on a safe road speed checks for 1 day really don't work	<p>Cllr Candon responded:</p> <p>'Thank you for contacting the Parish Council on this important matter. I understand there are many residents concerned with this situation.</p> <p>Catherine has passed your enquiry directly onto me to respond as Chairman of the Council.</p> <p>Anglian Water, who are undertaking the works on Burgh Road, state:</p> <p><i>"In September, we set up the tunnelling equipment to allow us to install a new overflow sewer along part of Burgh Road.</i></p> <p><i>This sewer will take extra flows of foul water in periods of heavy rainfall and discharge them into the new underground tank constructed on Beccles Road, preventing the sewage flooding events seen in the past.</i></p> <p><i>As you may be aware, we temporarily stopped the tunnelling of the new sewer along Burgh Road. Despite carrying out ground investigation surveys before we started work, we encountered technical issues which</i></p>

	<p><i>meant we could not proceed. Since then and over the last couple of weeks, we have been carrying out further ground condition surveys to get a better understanding of how we can overcome these technical challenges.</i></p> <p><i>Due to these unforeseen circumstances, the road closure on Burgh Rd which was due to end on 18 November; will now be extended. It is expected that the closure will stay in place over Christmas and the Festive period and into the New Year. (The site will be monitored and regularly inspected over Christmas) Until we have done so, we are unable to share how far the entirety of our works will extend. However, we will be back in touch in the New Year to provide you with an update."</i></p> <p>Regarding speeding on Mallard Way and Wren Drive, this is ultimately a matter for the local police force. However, I can inform you that your Parish Councillors have been working alongside your Borough Councillors in trying to raise this matter to the highest level. In fact, the last speed check operation in the village was at the behest of elected officials, who also took part. This we will continue to do for residents.</p> <p>I hope that this update helps ease some of your concerns. If the Parish Council can help with any other matter, please do contact us again.'</p>
<p>I have previously emailed you about some leaning laurel trees on Laurel Drive but earlier this year, NCC I believe removed one of them outside 27 Laurel Drive as they said it had died but it would be replaced. There are people parking their cars on the verge now which is becoming very churned up and I'd just like to ask when the replacement tree will be planted. Thank you.</p>	<p>Email forwarded to County Cllr Carl Smith</p>
<p>I have been in contact with NCC Highways this morning and they have advised me to also contact yourselves to request that Lynn Grove be added to the gritting map.</p> <p>We had an incident this morning where a car came down Lynn Grove just after 8am and had to brake sharply, the car slid on ice and ended up on the pavement. Nobody was hurt but we have concerns if this happened again and it was slightly later then the pavements would be full of children on their way to Lynn Grove Academy.</p> <p>NCC Highways have raised a request for the road to be</p>	<p>Cllr Candon responded:</p> <p>'Thank you for your enquiry to Bradwell Parish Council. The Clerk, Catherine Bacon, asked that I look further into your request as both Chairman and a Bradwell Borough Councillor.</p> <p>I took your request to County Councillor Carl Smith, who then liaised with Highways on this matter. Norfolk County Council have provided the following response:</p> <p><i>"Thank you for your email regarding the non gritting of the above location and concerns expressed by the School, which is located in a fairly typical parked residential road, similar to many other ungritted locations. As I'm sure you are aware the conditions have been cold with showers (those showers particularly in the east of the county), therefore this has created challenging driving conditions on the network.</i></p> <p><i>Our Winter service operational procedures allow for us to assess the network needs and this is undertaken and adjusted well ahead of the winter gritting season; as such we are simply unable to adapt to suit additional requests such as this easily during a season.</i></p> <p><i>In the interim I will undertake a gritting assessment form for future 2023 winter consideration as with other requests.</i></p>

added but if you are able to add any weight to this request it would be appreciated. The NCC Highways reference is ENG602705	<p><i>Please note though that even small changes can add to run times and affect loads required by each gritting lorry. A grit bin maybe another option that I could assess.</i></p> <p>I hope that the information above is helpful. If I can help with any other matter, please do contact us again.'</p>
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b) Borough Council planning decisions notified since last meeting

No.	Reference	Proposal	Site	GYBC's Decision
1	06/22/0643/HH	Proposed two storey side extension and single storey front extension	15 Wren Drive	Approved
2	06/22/0731/HH	Proposed replacement of hedge with wooden fence	5 School Corner	Approved
3	06/22/0558/HH	Proposed ground floor front & rear extension; Conversion of integral garage to bedroom and erection of detached garage	5 Clay Lane	Approved

c) The Old School Village Centre Annual report.

d) Email from Bruno Peek regarding Coronation of King Charles III and beacon lighting on 6th June 2024 to mark the 80th anniversary of the D-Day landings in Normandy. This has been passed to the Events working group.

e) Fire Safety Risk Assessment of Leo Coles Pavilion – deferred to January 2023.

f) Cllr Candon reported on Parish/Neighbourhood plan. Both plans have been discussed and next year the Council will make a decision on which direction (if any) the Council will go. Cllr Candon will share some documents for Cllrs to look through, to clarify what each plan is for.

g) The Parish Council passed the 2023-24 budget in November. On 16th December GYBC wrote to advise they have removed their support grant and bus shelter part of the Concurrent Functions grant. **The Clerk will send this letter to all members.** The approved budget was balanced i.e. with no surplus and no deficit. Members felt that we cannot work at a loss, so there is no option but for the Clerk to request an increased precept to balance income against expenditure.

The above items were noted.

13. DATE OF NEXT MEETING is scheduled for Monday 30th January 2023. Cllrs were thanked for their work and dedication throughout the year.

There being no other business, the meeting closed at 9.05pm

Signed: Date: