

Bradwell Parish Council



18th April 2023

To: Members of Bradwell Parish Council

You are hereby summoned to attend a meeting of the **Parish Council** to be held at Leo Coles Pavilion **on Monday 24th April 2023, at 7.00 p.m.**

C Bacon

Parish Clerk

Public Attendance

Members of the public and press are welcome to attend. At Item 3, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will be limited to 15 minutes, and will be followed by any County/Borough/Police reports.

AGENDA

Chairman to explain fire evacuation procedures to public

1. To receive apologies for absences

2. To receive declarations of Interest

Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Bradwell Parish Council's Code of Conduct.

3. Public Participation session (15 minutes)

4. Minutes of last meeting: To approve and sign minutes of the Parish Council meeting held on 27th March 2023.

5. Clerk's report (see Appendix 1)

6. Monthly review of Forward Plan

7. Planning

a) To consider recommendations from the Planning Working Group on the following applications:

| No. | Reference | Proposal | Site |
|-----|----------------|--|---|
| 1 | 06/23/0156/HH | Proposed erection of 2m fencing at rear and side of property | 15 Lapwing Close |
| 2 | 06/23/0167/TRE | Proposed works to T1 - English Oak tree (TPO No.5 1991) Crown lift lower canopy to a maximum of 2.5m; Reduce and reshape eastern, southern and western canopy by a maximum of 2m | 20 Cotman Drive |
| 3 | 06/23/0202/F | Sub division of garden to form plot for detached bungalow & garage (revision of approved application 06/21/0150/D). | 15 Crab Lane |
| 4 | 06/21/0213/O | Hybrid planning application seeking: (1) Full planning permission for construction of food retail store and associated infrastructure, electricity substation, drainage, two points of access from Links Road, parking and off-site highways works. (2) Outline planning permission for up to 240 dwellings, a 60-bed housing-with-care scheme, associated infrastructure, drainage, and open space; comprising full details of vehicular access to Links Road, with all other details of layout, scale, appearance and landscaping reserved for future determination. | Land South of Links Road and East of Lowestoft Road Hopton-On-Sea - ADVISED GYBC THIS IS NOT BRADWELL. NO RESPONSE RECEIVED |

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| | | | |
|---|----------------|--|-----------------------------|
| 5 | 06/23/0229/PAD | Prior Approval Notification - Installation of 140 solar PV panels on second storey flat roof | Lynn Grove Va High School |
| 6 | 06/22/1097/F | Proposed installation of a permanent external gym consisting of 12 no. items of equipment - AMENDED APPLICATION | Lynn Grove V.A. High School |
| 7 | | Any other applications received since the date of this agenda | |

8. Finance: To receive and approve the following prepared by the Clerk

- a) Clerk's Delegated Spending for retrospective approval (appendix 2 circulated)
- b) Accounts for payment – To review and approve items of expenditure (appendix 3 circulated)
- c) To note receipt of quarterly income, (Appendix 4 circulated)
- d) To note Quarter 4 Finance Checks took place on 11th April 2023.
- e) To receive end of year paperwork. Cllr Howe to report.
 - a. Bank reconciliation to 31st March 2023
 - b. Budgets against actual spend
 - c. Trial Balance
 - d. Income and Expenditure account
 - e. Balance Sheet
 - f. Supporting Statement.

9. Items for consideration and resolution (documents circulated with agenda)

- a) Beccles Road Allotments: To resolve whether to remove tenants' access to the allotment plots via their back gardens, see report.
- b) Following resolution on 28th November 2022 to explore the possibility of creating 'The King's Garden' on Kings Drive, Cllr Watson and the Clerk met the landowner on 3rd April, who wishes to gift the land to the Parish Council. See report.
 - i. Should the Parish Council accept this gift of land? If this happens, the land (and the brambles!) become the responsibility of the Parish Council immediately.
 - ii. Should the Parish Council apply for a lottery grant to create The Kings Garden, with e.g. special Coronation logo benches, litterbin, raised beds, sensory planting, defibrillator?
 - iii. A quote from GY Services has been received for £505.27 + VAT to clear all brambles, remove all green waste and spray with herbicide. If it is resolved the land should be accepted as a gift, should this work be undertaken as soon as the land is in ownership of the Parish Council, or wait until the outcome of the grant? Legal Power: LGA 1972 S137
- c) To resolve whether to continue with YMCA Norfolk Youth Club package – see 2*reports. Legal Power: LGA Misc Prov 1976 s.19.
- d) To resolve whether to service the flagpole at £538 + VAT – see report. Cllr Sargeant to advise.
- e) To resolve whether to continue with membership of Norfolk ALC at £1,439.76 per annum, see report. LGA 1972 S143. They have offered this Council free in-house 'Role of the Councillor' training.
- f) Electric Vehicle Charging Points: To retrospectively approve the no-obligation expression of interest submitted by the Clerk on 12th April 2023 for EV charging points via the Plug In Norfolk initiative by Norfolk County Council. Parish Council's which do not operate under the General Power of Competence cannot pay for installation of EV chargers. This initiative has been designed specifically to alleviate this obstacle for Parish Councils.
- g) To accept quote of £852.80 + VAT from BSA Security for two*new 8MP Turret style CCTV cameras overlooking the play area on Green Lane playing field and re-positioning of existing (often-vandalised) play area camera to an alternative location that overlooks a 'blind-spot' on Green Lane Playing Field. See Report. Budgeted amount £1,400. Legal Power: LG&R Act 1997 S31. Cllr Sargeant to report. If accepted, permission will be sought from the Borough Council to install the cameras on their lamp-post.
- h) To agree how to approach purchasing the privately owned land known as Hobland Plantation, this may include a small spend on the budget to identify and correspond with the owner.
- i) To agree how to respond to the North Bradwell Borough Councillors' S106 application spending of £85,550.



10. Portfolio Report: Members to report as appropriate.

11. Events Working Group

- a) To note the minutes from the meetings held on 20th March 2023. To discuss any updates /make resolutions as appropriate.
- b) To retrospectively approve the following Clerk's delegated powers event spending: Legal Power: LGA 1972 S145.

| | |
|-------------------|---------------|
| The Bread Kitchen | £100 |
| Vikings | £125 |
| Star Wars | £200 |
| DJ Bex | £60 |
| Alpacas | £0 |
| Owl Sanctuary | £0 |
| Parrots | £100 |
| Drum band | £100 |
| Facepainter | £0 |
| Advertising | £250 |
| PRS music licence | £160 |
| Prizes | £100 |
| Medals/rosettes | £80 |
| Miscellaneous | £225 |
| TOTAL | £1,500 |

12. Items of correspondence / for information only

- a) Residents correspondence (Appendix 5 circulated)
- b) Borough Council planning decisions made since last PC meeting (appendix 6 circulated)

13. Elections: The following Cllrs will be elected to the Parish Council from 4th May 2023: Cllrs Barron, Hale, Hamilton, Hughes, Patterson, Sargeant, Wainwright and Watson. Cllr Howe was unable to meet his appointment at the Town Hall due to personal circumstances, so will be co-opted onto the Parish Council on 22nd May 2023.

14. Date of next meeting. To confirm dates:

Annual Parish Meeting scheduled for Tuesday 9th May at Mill Lane

Annual Meeting of the Parish Council scheduled for Monday 22nd May at Leo Coles Pavilion