

Bradwell Parish Council



20th June 23

To: Members of Bradwell Parish Council

You are hereby summoned to attend a meeting of the **Parish Council** to be held at Leo Coles Pavilion **on Monday 26th June 2023, at 7.00 p.m.**

C Bacon

Parish Clerk

Public Attendance

Members of the public and press are welcome to attend. At Item 3, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will be limited to 15 minutes, and will be followed by any County/Borough/Police reports.

AGENDA

Chairman to explain fire evacuation procedures to public

1. To receive apologies for absences

2. To receive declarations of Interest

Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Bradwell Parish Council's Code of Conduct.

3. Public Participation session (15 minutes)

4. Minutes of last meeting: To approve and sign minutes of the Parish Council meeting held on 22nd May 2023.

5. Clerk's report (see Appendix 1)

6. Review of Forward Plan (circulated)

7. Planning

a) To consider recommendations from the Planning Working Group on the following applications:

No.	Reference	Proposal	Site
1	06/23/0399/F	Proposed retrospective permission for retention of 2no. containers for the storage of fireworks and limited retail sales between mid October to mid November and 27-31 December each year	Unit 1 Marine Park Gapton Hall Road
2		Any other applications received since the date of this agenda	

b) To defer making a decision on Cold Calling Zones as former Cllr Kitchen did not stand for re-election.

8. Finance: To receive and approve the following prepared by the Clerk

- Clerk's Delegated Spending for retrospective approval (appendix 2 circulated)
- Accounts for payment – To review and approve items of expenditure (appendix 3 circulated)
- To note receipt of quarterly income, (Appendix 4 circulated)



9. Items for consideration and resolution (documents circulated with agenda)

- a) To resolve to add Cllr Hughes to the following:
 - Working Groups - Events; Properties & Assets; Planning.
 - Portfolio - Crime (in conjunction with Cllr Patterson).
- b) To approve budgeted spend of £330 + VAT for a spike to protect the three CCTV cameras overlooking the play-area on Green Lane playing field. Supplier: BSA Security & Fire. Legal Power: LG&R Act 1997 S31.
- c) To approve un-budgeted spend of £38 + VAT to update the Chairman's board at Leo Coles pavilion. Supplier 'The Signsmith' at Gapton Hall Industrial Estate. Legal Power: LGA 1972 S111.
- d) "The Kings Garden": the landowner is happy to lease the land to the Parish Council on a long-term peppercorn rent basis of £1 per year. NP Law has quoted £750 + VAT to prepare the lease subject to *"the possibility that something unknown may crop up"*. To resolve to how to move this project forward.
- e) A notice to quit has been issued to an allotment tenant for not maintaining their plot. They have requested re-imbursement of £4.81 for payment to September 2023. See backing info.
- f) Cllr Barron to advise on bike safety / youth engagement event. To make resolutions as appropriate.
- g) An allotment advisory committee member has requested two 25m*4m DPC membranes to cover vacant plots to prevent weed growth. Cost each is £42 + VAT. Legal Power: S. Holdings & Allot Act 1908 S23.
- h) To permit the Early Intervention in Psychosis Team to run an allotment group from Cley Road Allotments on an existing tenant's plot, email from Northgate Hospital dated 25th May 2023.
- i) Litterbins
 - i. Positioning of four new litterbins. Budgeted £1,400 for purchase, £1,200 for installation and £208 for annual emptying. Legal Power: Litter Act 1983 S5S6. Cllr Sargeant to report. Maps of potential locations enclosed with agenda.
 - ii. To resolve for the Vice/Chairman to meet with Persimmon Homes to discuss the possibility that they provide litterbins and a bus shelter in the Bluebell Meadow estate.
- j) To resolve to book "Planning for Parish Councillors" training for Cllr Hughes via Norfolk ALC at £38.
- k) The 14-yard skip (resolved in March 23) for Beccles Road allotments only took half of the debris. To resolve to order another 14-yard skip at £393.60 inc VAT. Legal Power: S. Holdings & Allot Act 1908 S23.
- l) To resolve whether Cllrs should introduce themselves to members of the public at meetings.
- m) To resolve whether to allow schoolchildren to use the office toilets – see email dated 14th June.
- n) To resolve whether the Youth Club should operate over the summer months, see emails from YMCA.

10. Portfolio Report: Members to report as appropriate.

11. Events Working Group

To note the minutes from the meetings held on 17th April 23 and 23rd May 23. To discuss any updates /make resolutions as appropriate.

12. Items of correspondence / for information only

- a) Residents' correspondence (Appendix 5 circulated)
- b) Borough Council planning decisions made since last PC meeting (appendix 6 circulated)
- c) Cllr Hamilton to report on meeting with owners of Hobland Plantation
- d) Cllrs Hamilton, Patterson and Watson met resident on 17th June (see agenda item 26a from 22/05/23).
- e) County Cllr Smith's email dated 13th June regarding future highways improvements in Bradwell.
- f) Friday 7th July PC Gray will be attending three locations in Bradwell for ASB / Alcohol Awareness week.

13. To receive written reports from outside representatives (Appendix 7).

14. Date of next meeting. To confirm date, scheduled for Monday 31st July 2023.