

Bradwell Parish Council



25th July 2023

To: Members of Bradwell Parish Council

You are hereby summoned to attend a meeting of the **Parish Council** to be held at Leo Coles Pavilion **on Monday 31st July 2023, at 7.00 p.m.**

C Bacon

Parish Clerk

Public Attendance

Members of the public and press are welcome to attend. At Item 3, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will be limited to 15 minutes, and will be followed by any County/Borough/Police reports.

AGENDA

Chairman to explain fire evacuation procedures to public

1. To receive apologies for absences

2. Co-Option – member of the public to introduce themselves and vote to be taken whether to co-opt.

3. To receive declarations of Interest and dispensations

Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Bradwell Parish Council's Code of Conduct.

4. Public Participation session (15 minutes)

5. Minutes of last meeting: To approve and sign minutes of the Parish Council meeting held on 26th June 2023.

6. Clerk's report (see Appendix 1)

7. Monthly review of Forward Plan

8. Planning

a) To consider recommendations from the Planning Working Group on the following applications:

No.	Reference	Proposal	Site
1	06/23/0489/HH	Proposed demolition of existing conservatory and erection of single storey flat roofed rear extension with roof lantern	166 Beccles Road
2		Any other applications received since the date of this agenda	

9. Finance: To receive and approve the following prepared by the Clerk

- Clerk's Delegated Spending for retrospective approval (appendix 2 circulated)
- Accounts for payment – To review and approve items of expenditure (appendix 3 circulated)
- To note receipt of quarterly income, (Appendix 4 circulated)



10. Items for consideration and resolution (documents circulated with agenda)

- a) To resolve whether to allow (at no cost to the Council) a neighbour adjacent to the Green Lane car park to:
 - i. Cut the boundary beech tree to hedge height
 - ii. Reduce the hedge height adjacent to their house to allow more light into their garden
- b) Parish Partnership Scheme. To agree potential scheme for the Properties and Assets working group to investigate further.
- c) To appoint members to the Staffing Committee.
- d) Whether to allow overflow parking on Green Lane playing field for Woodlands school.
- e) The Bradwellian. To decide the future of how to advise residents what their Parish Council is doing for them, either
 - i. Carry on with the Bradwellian, or
 - ii. Place regular articles in The Bradwell Observer. See letters to/from resident.
- f) Allotments – some plots (e.g. vacant/ or tenants with health conditions) are regularly looked after by Allotment Advisory Committee members and other tenants. Should the Council:
 - i. Offer a 50% discount on tenancy fees for allotment advisory committee members?
 - ii. Employ a member of staff to maintain these plots?
- g) Allotment plot at Beccles Road regarding the use of hoses. See emails, committee advice and photos. Decision to be made whether to allow this tenant to use this water-butt pump with hose.

11. Portfolio Report: Members to report as appropriate.

12. Items of correspondence / for information only

- a) Residents correspondence (Appendix 5 circulated)
- b) Borough Council planning decisions made since last PC meeting (appendix 6 circulated)
- c) Resident's correspondence about litter-picking in Bradwell
- d) EV Charging Points update from Norfolk County Council
- e) Correspondence about registering defibrillators on The Circuit: letter received from MP Will Quince and emails from Community Heartbeat.
- f) Resident correspondence regarding parking at school times on St Nicholas Gardens
- g) The owners of Hobland Plantation has advised the woodland extends to 9.75 acres and the additional land (Northern section between the footpath and the woodland) is 7.5 acres. See meeting notes from 21st June.
- h) The GYBC Supplementary Planning Document consultation runs until 15th September 2023.
- i) Cllr Hamilton to update about Parish Council 5-year action plan.
- j) Lottery grant received for "The King's Garden" – Cllr Hamilton to report.
- k) Cllrs are reminded to complete the equality training by the end of July.
- l) Bradwell Village Show is on Sunday 6th August

13. Date of next meeting. To confirm date, scheduled for Tuesday 29th August 2023.