

Bradwell Parish Council



23rd August 2023

To: Members of Bradwell Parish Council

You are hereby summoned to attend a meeting of the **Parish Council** to be held at Leo Coles Pavilion **on Tuesday 29th August 2023, at 7.00 p.m.**

C Bacon

Parish Clerk

Public Attendance

Members of the public and press are welcome to attend. At Item 3, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will be limited to 15 minutes, and will be followed by any County/Borough/Police reports.

AGENDA

Chairman to explain fire evacuation procedures to public

1. To receive apologies for absences

2. To receive declarations of Interest and dispensations

Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Bradwell Parish Council's Code of Conduct.

3. Public Participation session (15 minutes)

4. Minutes of last meeting: To approve and sign minutes of the Parish Council meeting held on 31st July 2023.

5. Clerk's report (see Appendix 1)

6. Monthly review of Forward Plan

7. Planning

a) To consider recommendations from the Planning Working Group on the following applications:

No.	Reference	Proposal	Site
1	06/23/0516/MM	Prior approval for the proposed tele-communication installation - 1 x 15 m 5G street pole and additional equipment cabinets	Land Opp 144 Beccles Road
2		Any other applications received since the date of this agenda	

8. Finance: To receive and approve the following prepared by the Clerk

- Clerk's Delegated Spending for retrospective approval (appendix 2 circulated)
- Accounts for payment – To review and approve items of expenditure (appendix 3 circulated)
- To note receipt of quarterly income, (Appendix 4 circulated)
- To note Quarter 1 Finance Checks took place on 24th August 2023.
- To receive Q1 budgets. Cllr Howe to advise.
- To receive Q1 bank reconciliation to 30th June 2023.



9. Items for consideration and resolution (documents circulated with agenda)

- a) To approve quote from GY Services for £505.27 + VAT to clear the land to be known as “The Kings Garden” at the junction of Beccles Road / Kings Drive. This was deferred from April due to bird nesting season. Legal Power LGA 1972 s137.
- b) To retrospectively approve instructing lawyers to purchase the land to be known as “The Kings Garden”. Legal Power LGA 1972 s139.
- c) Since the installation of the four new CCTV cameras the system has been sluggish and keeps less weeks’ data. To approve quote of £183.60 + VAT to install 4TB hard-drive to increase memory of the CCTV system. £1,820 total CCTV budget, £1,119 spend to date. Legal Power LG&R Act 1997 S31.
- d) To discuss resolution made by this Council on 31st July 2023 about writing an Allotment Inequality and Disability policy, given the advice and information received.
- e) To adopt the draft Equal Opportunities policy.
- f) To resolve whether to assist the Old School Village Centre with a grant, towards the cost of a Structural Survey. £1,000 in the donations budget for 2023-24, zero spend to date. Legal Power LGA 1972 S137.
- g) Persimmon has offered to pay for and install six litterbins on the Bluebell Meadows estate providing this Council pays for the emptying/ongoing maintenance of these six bins. They have asked this Council to pay for the emptying/maintenance of five additional bins that Persimmon have already provided. Cllr Sargeant to report. See also resident email dated 18th August 2023.
- h) To respond to Woodland’s school request to use Green Lane playing field as a car park.
- i) To grant permission for the Clerk to spend up to £1,200 on installing a replacement night storage heater in the Clerk’s office. This heater has been broken since February 2022, awaiting renovations to building. Legal power LGA 1972 S133. Pavilion general maintenance budget £2,500, zero spend to date.

10. Portfolio Report: Members to report as appropriate.

- a) Cllr Hamilton provided a written report regarding Green Lane event on 6th August 2023.
- b) Cllr Hamilton provided minutes from meeting on 21st August 2023.

11. Items of correspondence / for information only

- a) Resident correspondence (Appendix 5 circulated)
- b) Borough Council planning decisions made since last PC meeting - none
- c) Quarterly bowling club minutes dated 27th July 2023
- d) The next S106 application period runs until 7th November. A formal quote /position for the bandstand and legal permissions are required in advance. Cllr Sargeant to take the lead on this.
- e) Cllr Sargeant has submitted the no obligation expression-of-interests to the County Council for EV chargers.
- f) Following the Action Plan session on 22nd August, the draft document is being drawn up for adoption.

12. Date of next meeting. To confirm date, scheduled for Monday 25th September 2023.