



Bradwell Parish Council



**Minutes from the Parish Council meeting on
28th April 2025 held at Leo Coles Pavilion 6.00pm
Website: www.bradwellparishcouncil.co.uk**

Present:

To be received and recorded

Cllrs. Sargeant (Chairman), Hamilton, Wainwright, Barron, A. Vanderpal, S. Vanderpal, Watson, Hacon and Frew. Gill Crossland Clerk and Assistant Clerk Vicki Hemp.

The meeting commenced at 6pm

The Chairman opened the meeting, explained the fire evacuation procedure and all Cllrs introduced themselves.

1. To consider apologies for absence: ref (04/25/01)

To be received and recorded

No apologies received from County/Borough Councillors

Co-option of Councillor: Cllr. Sargeant proposed JonJo Symonds be co-opted onto Bradwell Parish Council, seconded by Cllr. Hamilton. All hands in favour.

2. Declarations of Interest for items on the agenda and applications for dispensation: (ref 04/25/02)

Members are to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Bradwell Parish Council's Code of Conduct

Cllr. Symonds declared an interest in No. 10 of the agenda.

3. Public Participation session (15 minutes): (ref 04/25/03)

Members of the public will be invited to give their views/question on agenda items or raise issues for consideration. This item is limited to 15 minutes.

No members of public present

4. Minutes of last meeting: (ref 04/25/04)

The minutes of Parish Council meeting on 31st March 2025 had been circulated to all Councillors prior to meeting. It was unanimously agreed as a true and accurate record. Proposed by Cllr. S. Vanderpal, seconded by Cllr. Watson. Seven hands in favour with no abstentions. Minutes signed by Chairman, Cllr. Sargeant.

5. Matters Arising from the minutes not elsewhere on the agenda: (ref 04/25/05)

The Clerk and members as appropriate to report any matters arising

No matters arising.

6. Reports: (ref 04/25/06)

To receive any reports i.e. Police and Borough Councillors reports from the last meeting

Cllr. S. Vanderpal had attended the SNAP meeting on 3rd April 2025. His report was circulated to members of the Council prior to the meeting.

7. **Planning: (ref 04/25/07)**

To consider recommendations from the Planning Working Group on any new applications and to report any Borough Council decisions made since the last meeting

April 2025 Planning

1. 06/25/0202/ESP - - No Objection (this is for an Environmental Impact assessment for the new Hospital)

Development: EIA Scoping Opinion request to the Council as 'Competent Authority' to state in writing their opinion as to the information to be provided in an Environmental Statement for the demolition and redevelopment at James Paget Hospital

Location: James Paget Hospital Lowestoft Road Gorleston NR31 6LA

2. 06/25/0056/HH – No Comment

Development: Proposed rear extension to replace conservatory

Location: 191 Burgh Road Bradwell NR31 9ER

3. 06/25/0149/PU - No Comment

Development: Application for a Certificate of Lawful Proposed Development to alter the existing front porch canopy and increase the size to create a new enclosed front porch.

Location: 99 Beccles Road Bradwell NR31 8HA

4. 06/25/0197/HH - No Comment

Development: Roof extension to provide dormer to side; Single storey side and rear wrap-around extension.

Location: 20 Mill Lane Bradwell NR31 8HL

5. Appeal Application Ref: 06/24/0710/CU - BPC have previously Objected to this application and our concerns still stand. (Appeal refused)

Location: 40 Laburnum Close Bradwell NR31 8JB

Development: Proposed change of use of residential garage for use as a barber's shop, including external alterations and creation of new parking space

6. 06/25/0265/TRE - No Objections

Development: Works to trees protected by Tree Preservation Order (TPO ref No.8 2000) - T11 Oak - Deadwood and reduce southwest limb by 3-4m; T12 Oak - Deadwood and reduce west limbs by 2-3m.

Location: Dougeda 42A Church Lane Bradwell NR31 8QN

7. 06/24/0102/F - - Objection. Although this is outside the Bradwell this impact on the village is still significant. The objection is due to lack of infrastructure, dentists and doctors. Bradwell and surrounding areas are continuously being over developed with a negative impact on the community

Development: Construction of 80 dwellings with associated garages, access roads, open space, drainage scheme and landscaping (Amended Description)

Location: Emerald Park Woodfarm Lane Gorleston on Sea Great Yarmouth NR31 7JA

Cllr. Sargeant explained that items 2,3 and 4 have no comments recorded by Bradwell Parish Council due to a breakdown in our IT systems which resulted in missing the deadline dates.

Above proposed en bloc by Cllr. Hamilton, seconded by Cllr. S. Vanderpal. Nos. 1, 5 & 6 all hands in favour. No. 7, seven hands in favour with one objection.

8. Finance: (ref 04/25/08)

To receive and approve accounts for payment, including any retrospective spending delegated to the Clerk and to note receipt of monthly income, to also include discussion on:

Payments April 2025

Number	Invoice No	Minute Reference	Supplier	Service supplied	Total
1	10108281		Norfolk County Council	NP Law One Com dispute	£217.50
2	8358		The Signsmith	Signs for Bradwell Garden	£67.20
3			Bex Johnson	Dog Show Compere	£60.00
4	0403BDS		Discreet Security	Dog Show first aid/security	£100.80
5		03/25/08 d	Old Village School	VE Day Donation	£75.00
6			Vicki Hemp	Float for Dog Show	£40.00
7			Vicki Hemp	Re-imbusement	£22.27
8			Vicki Hemp	Dog Show thank you`s	£12.00
9			Vicki Hemp	Salary	£946.40
10			K. Nursey	Salary	£454.27
11			Gill Crossland	Salary	£899.25
12			One Com	Telephone services	£90.78
13	NWS100258745		Norse	Bin Collection	£40.74
14	9713		Starboard Systems Ltd	Scribe monthly sub	£117.60
15	370595824/25		Total Energies	Electricity Supply	£201.64
16	16751		Net Central	IT Support initial payment	£265.23
	Total				£3,610.68

BANK ACCOUNTS

All Bank A/c	Interest Credit 01/03/25-31/03/25		£474.69
31.03.2025	Lloyds Business Account bal		£11,576.57
0.2025	Lloyds Savings Account Bal		£40,070.17
	Lloyds 32 day Notice A/c		£15,046.00
0.2025	BarclaysCommunity Ac- count		£988.67
0.2025	Barclays Business Pre- mium A/c		£86,290.05
			£153,971.46

- a) Above payments proposed en bloc by Cllr. Wainwright, seconded by Cllr. Hacon. All hands in favour. Payment sheet signed. Clerk informed that Cllr. A. Vanderpal had completed an internal audit up to 31st March 2025 and bank reconciliation was signed by Clerk and Cllr. A. Vanderpal.
- b) A grant request had been received from Centre 81 to support their Community Transport service. A donation was discussed as opposed to a grant. Cllr. Wainwright proposed a donation of £1,000, seconded by Cllr. A. Vanderpal. All hands in favour.
- c) Duplicated please see No. 9a
- d) Clerk informed Council that our Caretaker had reported that our No. 13 bench on the grounds of St. Nicholas Church Burial Ground was worn and beyond repair. Cllr. Frew proposed a replacement bench, preferably made with recycled products be purchased, seconded by Cllr. A. Vanderpal. All hands in favour. A budget of up to £1000 was agreed.
- e) Clerk advised Council that plans to re-launch our Facebook page promoting Bradwell Parish

Council is paramount to being in touch with our community. However, training would be beneficial to maximise the potential in a positive way. Cllr. Barron proposed Clerk and Assistant Clerk attend Social Media workshop @ £65.00 pp, seconded by Cllr. Watson. All hands in favour.

- f) Cllr. S. Vanderpal proposed acceptance of the GYBC quote to empty our bin on Browston Corner weekly for the annual cost of £288.00, seconded by Cllr. Hamilton on condition that an awaited quote from Norse does not come in for less. All hands in favour.

9. Events Working Group (ref 04/25/09)

Members to report any updates from the recent working party meeting

Cllr. Watson expressed concern at the lack of support for recent events and requested that for future events more volunteers come forward.

The Fun Dog Show in April was a massive success again with positive feedback from stallholders and public attending the event.

Plans are well underway for our Village Show in August with many pitches already booked by stallholders.

The Amnesty Day for collection of local resident's waste in April was again well attended. As these events are so successful and hopefully help to stop fly tipping in Bradwell, another Amnesty Day is planned for autumn although a date has yet to be set.

- a) The VE Day event planned had been downsized due to clashing with other events in Bradwell. The events working group would still be organising an evening with light refreshments and taking in the official lightening of the beacon. Cllr. Hamilton proposed a budget of £100, seconded by Cllr. Sargeant. All hands in favour.

10. Properties & Assets Group: (ref: 04/25/10)

Minutes of Properties & Assets Group meeting held on 10th April was circulated to all Councillors in the meeting. Cllr. Sargeant advised that three plans had now been received from Gareth Cavill our architect which will be looked at in the next Properties & Assets Group meeting date to be arranged.

In the meantime, full Council approval was required to support Bohemians Football Club proposals so that a letter can be given for them to commence application for grant.

Cllr. Wainwright proposed that Clerk send out a letter stating that Bradwell Parish Council support Bohemians Football Club proposal and they proceed to grant application. The grant application must be submitted to Bradwell Parish Council for Properties & Assets working group to confirm approval prior to submitting to grant provider, seconded by Cllr. Barron. Seven hands in favour with one abstention.

At this point in the meeting Cllr. Symonds left the meeting due to a prior engagement. Council thanked him for his attendance.

11. Allotments: (ref 04/25/11)

Members to report any updates as appropriate and to include any issues raised during the recent Advisory Committee meeting

Cllr. Hamilton informed Council that the recent Advisory Committee meeting had gone well with the insurance now fully in place. Vicki advised that new tenants were charged the insurance with their tenancy payment which will apply for all tenancy re-newals later in the year. Beccles Road site has one vacancy with more available at Cley Road site. Clerk had received confirmation from our Internal Auditor, Tina Newby, that collection of insurance

payments could be paid directly to Helen Martin and Jim Burns for onward payment direct to the policy provider.

12. Litter Bins for Bradwell: (ref 04/25/12)

Cllr. Watson reported that litter bins in Bradwell were continuously overflowing. GYBC have confirmed to Clerk that weekly collections will take place as per our renewal of collection agreements for which we pay an annual fee. Putting larger bins in busy spots and relocating smaller bins would be something to be considered in the future. It was agreed that this would be considered in our next budget plan.

13. Bus Shelter opposite Sun Pub: (ref 04/25/13)

Cllr. S. Vanderpal reported to Council that over easter period our bin within the shelter had not been emptied. GYBC had enquired whether this bin was to go on their collection route as they had received complaints from the public. It was agreed that our Caretaker will continue to empty this bin on alternate days and if necessary, purchasing a second bin would be considered. It was agreed to keep this bus shelter under surveillance.

14. Bradwell Parish Council Website: (ref 04/25/14)

Cllr. Sargeant informed Council that a new Website working group will be formed in our Annual Meeting of the Parish Council in May to work on quotes obtained by the Clerk.

15. Correspondence: (ref 04/25/15)

To report any correspondence received

- a) Overgrown footpath Lords Lane – playing field reported by telephone. This matter has been passed onto GY Services who will attend to this as soon as possible.

16. May 2025 Annual Meetings: (ref 04/25/16)

Cllr. Sargeant requested that all Councillors consider their preferences on which Committee`s, Work Groups and Outside Bodies they would like to participate on from May prior to the meeting. Also any nominations for Chairperson and Vice Chairperson should be sent to the Clerk.

The next **Parish Council meeting** date was confirmed as **Tuesday 27th May 2025** at 6pm at Leo Coles Pavilion.

There being no other business, the meeting closed at 7.40pm

Signed..... Date