



# **Bradwell Parish Council**



**Minutes from the Parish Council meeting on  
Tuesday 27<sup>th</sup> May 2025 held at Leo Coles Pavilion 6.00pm  
Website: [www.bradwellparishcouncil.co.uk](http://www.bradwellparishcouncil.co.uk)**

## **Present:**

*To be received and recorded*

Cllrs. Sargeant (Chairman), Hamilton, Barron, Frew, Smith and Symonds. Gill Crossland Clerk and Assistant Clerk Vicki Hemp.

## **The meeting commenced at 6pm**

The Chairman opened the meeting, explained the fire evacuation procedure.

### **1. To consider apologies for absence: ref (05/25/01)**

*To be received and recorded*

Apologies received from Cllrs. Hacon, Wainwright, Watson A. Vanderpal, S. Vanderpal. All reasons given were accepted by Council. Proposed Cllr. Sargeant, seconded Cllr. Hamilton. All hands in favour.

No apologies received from County/Borough Cllrs. Candon, Smith, Stenhouse, Annison, Capewell and Plant.

### **2. Declarations of Interest for items on the agenda and applications for dispensation: (ref 05/25/02)**

*Members are to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Bradwell Parish Council's Code of Conduct*

None declared.

### **3. Public Participation session (15 minutes): (ref 05/25/03)**

*Members of the public will be invited to give their views/question on agenda items or raise issues for consideration. This item is limited to 15 minutes.*

No members of the public present

### **4. Minutes of last meeting: (ref 05/25/04)**

The minutes of Parish Council meeting on 28<sup>th</sup> April 2025 had been circulated to all Councillors prior to meeting. It was agreed as a true and accurate record. Proposed by Cllr. Hamilton, seconded by Cllr. Barron. Three hands in favour one abstention. Minutes signed by Chairman, Cllr. Sargeant.

### **5. Matters Arising from the minutes not elsewhere on the agenda: (ref 05/25/05)**

*The Clerk and members as appropriate to report any matters arising*

No matters arising.

### **6. Reports: (ref 05/25/06)**

*To receive any reports i.e. Police and Borough Councillors reports from the last meeting*

No reports received.

### **7. Planning: (ref 05/25/07)**

*To consider recommendations from the Planning Working Group on any new applications and to report any Borough Council decisions made since the last meeting*

## **May 2025 Planning**

### **1. 06/25/0188/VCF - No Objections**

Development: Variation of Condition 1 of pp 06/23/0638/VCF (Proposed conversion of three barns into 3no. 5-bedroom dwellings, associated works including part demolition and extensions with associated amenity space and parking. New access road and removal of some ancillary extensions and buildings) - Proposal to remove the requirement to drain to a mains foul sewer and instead use 3no. individual sewage package treatment plants, each with its own associated drainage fields.

Location: Bradwell Lodge Market Road Burgh Castle NR31 9EN

### **2. 06/25/0324/HH - No Objections**

Development: Single storey front extension.

Location: 5 Clay Lane Bradwell Great Yarmouth NR31 9DH

**3. 06/25/0296/PU – No Objections**

Development: Application for a Certificate of Lawful Proposed Development for the proposed erection of a single storey rear extension.

Location: 34 Cormorant Way Bradwell NR31 9UH

- 4. 06/25/0248/HH – Objection: Fence too high at 2.4 m where 1.7 would be the norm. Possible viewing restriction to traffic turning at the junction with Mill Lane and Briar Ave. Also, there may be planning restriction with this development as the area was built as open plan. Check site Deed or land registry to confirm this.**

Development: Erection of a fence around the property boundary up to 2.4m in height and set 1m back from the back of the pavement.

Location: 79 Mill Lane Bradwell NR31 8HN

Above proposed en bloc by Cllr. Hamilton, seconded by Cllr. Frew. All hands in favour.

**8. Finance: (ref 05/25/08)**

*To receive and approve accounts for payment, including any retrospective spending delegated to the Clerk and to note receipt of monthly income, to also include discussion on:*

**Payments May 2025**

Num-ber	Invoice No	Minute Reference	Supplier	Service supplied	Total
1			SLCC	Annual conference x 4	£182.00
2	21578		NPTS	Social media training x 2	£156.00
3	SINV00145713		Pink Group	Stationery	£74.36
4	110		GY Services	Annual collection bin x 1	£345.60
5			J. Burns	Allotment Ins premiums	£7.00
6	1189		Go Architecture Ltd	Plans for LCP	£825.00
7	1077		GY Services	Amnesty Day	£1,537.85
8	GY50324		GY Services	Annual bin collection x 1	£345.60
9	2309		NALC	Annual Subscription	£1,541.78
10			Centre 81	Donation	£1,000.00
11	16751		Netcentral	IT Support	£265.23
12	10100		Starboard Systems Ltd	Scribe annual check	£70.80
13	509246		Anglia Telephones Ltd	Tele/internet provider	£71.99
14			HMRC	Tax/Nics Feb/March/April	£1,076.23
15			K. Nursey	Salary	£454.07
16			V. Hemp	Salary	£946.40
17			G Crossland	Salary	£899.05
18	10161		Starboard Systems Ltd	Scribe monthly subscription	£117.60
19	NWS100260301		Norse Waste Solutions	Bin collection	£39.36
20	7563022		OneCom	Tele/internet provider	£95.32
21					£10,051.24

**BANK ACCOUNTS**

April Interest	All accounts		£87.63
30.04.2025	Lloyds Business Account bal		£9,658.45
30.04.2025	Lloyds 32 day notice account		£65,134.52
30.04.2025	Lloyds Savings Account Bal		£40,070.17
30.04.2025	Community Account bal		£711.25
30.04.2025	Business Premium Account bal		£86,290.05
			<b>£201,864.44</b>

- a) Above payments proposed en bloc by Cllr. Barron, seconded by Cllr. Frew. All hands in favour. Payment sheet signed.
- b) Annual Governance 2024/25 was approved and signed
- c) Accounting Statements 2024/25 was approved and signed
- d) Bank reconciliation 31<sup>st</sup> March was approved and signed
- e) Notification of commencement date for the exercise of public rights 2024/25 was approved
- 8 b-e proposed by Cllr. Sargeant, seconded by Cllr. Frew. All hands in favour.**
- f) A donation request had been received from Norfolk Age Concern. Cllr. Frew proposed a donation of £500, seconded by Cllr. Sargeant. All hands in favour.
- g) Maintenance on Bradwell Community Garden donation was discussed for schools. Cllr. Sargeant proposed a donation of £100 from Youth Initiative budget, seconded by Cllr. Frew. All hands in favour. Payment would be paid to Woodlands Primary Academy for Ms. Azevedo to spend on this project.
- h) Cllr. Barron proposed payment of annual insurance policy with Clear Insurance @ £3,888.56, seconded by Cllr. Hamilton. All hands in favour.

**9. Events Working Group (ref 05/25/09)**

*Members to report any updates from the recent working party meeting*

Vicki gave an update of the Events working group meeting. The Village Show was developing well and informed Council that raffle prizes and help would be appreciated. It was agreed more support was needed on events.

Proceeds from the recent Fun Dog Show would be discussed and donations agreed in the June 2025 meeting.

**At this stage of the meeting Cllr. Symonds had to leave due to a prior commitment.**

**10. Allotments: (ref 05/25/10)**

*Members to report any updates as appropriate and to include any issues raised during the recent Advisory Committee meeting*

- a) Clearance and renovation for plots 16a and 17a on Beccles Road allotment site was discussed.
- b) Hire for three days hire of 8-yard skip and two days hir rotavator for work above on plots 16a and 17a Beccles Road allotment site was discussed.

**10 a and b were proposed by Cllr. Sargeant, seconded by Cllr. Barron. All hands in favour.**

- c) Cllr. Smith proposed a budget of £1,000 be given for Clerk to arrange clearance of five untenanted plots on Cley Road site, seconded by Cllr. Frew. All hands in favour.

**11. Correspondence: (ref 05/25/11)**

*To report any correspondence received*

- a) Overgrown pathway Laurel Drive and Bradwell Allotments reported to NCC report reference 7638-5892-5240-8870
- b) Damaged pathway Generation Wood to Mill Lane community centre reported to GYBC
- c) Overhanging trees on Green Lane reported to GYBC
- d) Dip on footpath of Laurel Drive to Lords Lane reported to NCC ref 1556-7473-4929-4656
- e) Restricted view from Pinecot Avenue onto Beccles Road reported to Cllr. Carl Annison. Planning Enforcement have taken appropriate action
- f) Thank you email from Centre 81 regarding donation was read out to all Councillors
- g) Overgrown PROW/Bridle Sandy Lane/Harpers Lane. Office contacted landowners
- h) Cllr. Barron proposed Cllrs. Sargeant, Hamilton, Clerk and Assistant Clerk attend SLCC Norfolk Annual Conference, seconded by Cllr. Frew. All hands in favour.
- i) Removal of child swing on Green Lane play area was reported to GYBC
- j) Overgrown pathway Lords Lane and St. Nicholas Church reported to GYBC

**12. Date of next meeting:**

The next **Parish Council meeting** date was confirmed as **30<sup>th</sup> June 2025** at 6pm at Leo Coles Pavilion.

***There being no other business, the meeting closed at 7.47pm***

***Signed..... Date 30<sup>th</sup> June 2025***