



# Bradwell Parish Council



**To: Members of Bradwell Parish Council**

You are hereby summoned to attend a meeting of the **Parish Council** to be held at Leo Coles Pavilion on **Monday 15<sup>th</sup> December 2025, at 6.00 p.m.**

## **AGENDA**

- 1. Apologies for absence:**  
*To be received and recorded*
- 2. Co-option of Keren Judd**
- 3. Declarations of Interest and dispensations:**  
*Members are to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Bradwell Parish Council's Code of Conduct*
- 4. Public Participation session (15 minutes)**  
*Members of the public will be invited to give their views/question on agenda items or raise issues for consideration. This item is limited to 15 minutes*
- 5. Minutes of last meeting:**  
*To approve and sign minutes of the Parish Council meeting held on 24<sup>th</sup> November 2025.*
- 6. Matters Arising:**  
*The Clerk and members as appropriate to report any matters arising from the last meeting*
- 7. Reports:**  
*To receive any reports i.e. Police and Borough Councillors reports*
- 8. Planning:**  
*To consider recommendations from the Planning Working Group on any new applications and to report any Borough Council decisions made since the last meeting*
- 9. Finance:**  
*To receive and approve accounts for payment, including any retrospective spending delegated to the Clerk and to note receipt of monthly income, to also include discussion on:*
  - a) To approve and sign payment sheet and bank balance report
  - b) Agree payment of Clerk's annual renewal of SLCC Membership
  - c) To approve increasing Bradwell Parish Council Insurance Policy following receipt of Durrant & Son building re-instatement Cost Assessments for Leo Coles Pavilion and Golden Jubilee Bowls Pavilion and Annex
- 10. Policies & Procedures Working Group:**  
*To receive policies for adoption/re-adoption*
  - a) To adopt Staff & Standards Working Group Terms of Reference
- 11. Staff & Standards Working Group:**  
*To receive recommendations/proposals from working group*
- 12. Properties & Assets:**  
*Members to report any updates and recommendations for ratification from the recent working party meeting*
  - a) Vote for appointing a contractor for Phase 1 of Leo Coles Pavilion restoration
  - b) Agree to increase building insurance on Clear Insurance Policy
- 13. Events Working Group:**  
*Members to report any updates from the recent working party meeting*
- 14. Allotments:**  
*Members to report any updates as appropriate and to include any issues raised during the recent Advisory Committee meeting*
- 15. Correspondence:**  
*To report any correspondence received*
- 16. Date of next meeting:**  
*To confirm date, scheduled for **Monday 2025, 6.00pm** at Leo Coles Pavilion.*