



Bradwell Parish Council



**Minutes from the Parish Council meeting on
24th November 2025 held at Leo Coles Pavilion 6.00pm
Website: www.bradwellparishcouncil.co.uk**

Present:

To be received and recorded

Cllrs. Sargeant (Chairman), Barron, Watson, Smith, Symonds and Borough Cllr. D. Candon
Gill Crossland Clerk and Assistant Clerk Vicki Hemp.

The meeting commenced at 6pm

The Chairman opened the meeting and explained the fire evacuation procedure.

1. To consider apologies for absence: ref (11/25/01)

To be received and recorded

Apologies received and accepted from Cllrs. Wainwright, Hamilton, A. Vanderpal, S. Vanderpal, Hacon and Frew

No apologies received from County/Borough Cllrs. Annison, Plant, Smith, Capewell and Stenhouse

2. Declarations of Interest for items on the agenda and applications for dispensation: (ref 11/25/02)

Members are to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Bradwell Parish Council's Code of Conduct

None declared

3. Public Participation session (15 minutes): (ref 11/25/03)

Members of the public will be invited to give their views/question on agenda items or raise issues for consideration. This item is limited to 15 minutes.

No members of the public were present

4. Minutes of last meeting: (ref 11/25/04)

The minutes of Parish Council meeting on 27th October 2025 had been circulated to all Councillors prior to meeting. It was unanimously agreed as a true and accurate record. Proposed by Cllr. Watson, seconded by Cllr. Barron. All hands in favour. Minutes signed by Chairman, Cllr. Sargeant.

5. Matters Arising from the minutes not elsewhere on the agenda: (ref 11/25/05)

The Clerk and members as appropriate to report any matters arising

No matters arising

6. Reports: (ref 11/25/06)

To receive any reports i.e. Police and Borough Councillors reports from the last meeting

Cllr. Candon updated Councillors (see appendix 1)

Assistant Clerk updated Council with a report taken from PC J. Pike on 20th November 2025

7. Planning: (ref 11/25/07)

To consider recommendations from the Planning Working Group on any new applications and to report any Borough Council decisions made since the last meeting

November 2025 Planning

i 06/25/0483/F – No further comments than previously put forward

Development: Erection of 28 dwellings and associated works.

Location: Land South of Beaufort Way Wheatcroft Farm Bradwell

i 06/25/0848/O - - Objection -This is yet further over development. Although this is technically not Bradwell its impact on the village is still significant. This is for general lack infrastructure, medical and dental facilities and a negative impact on the local communities. This is getting too much. This must stop before our communities are swamped with over development.

Development: Hybrid planning application seeking:

(1) Full planning permission for construction of 442 residential dwellings and associated landscaping, access and highway works, drainage and infrastructure.

(2) Outline planning permission for: Up to 70 extra care dwellings (including community facilities and services) (Use Class C3(b)), up to 280sq.m of flexible non-residential floorspace for use as either Commercial, Business and Service (Class E) or Local Community and Learning (Class F) uses, and associated parking, landscaping, drainage and infrastructure, with details of means of access to the extra care units for approval, and details of layout, scale, appearance, landscaping and means of access to the non-residential floorspace reserved for future determination.

Location: Land South of Links Road and east of Lowestoft Road Gorleston-on-Sea NR31 6JP

iii. 06/25/0640/F (Development Management Committee Meeting 5/11/25)

Development: Erection of a single-storey outbuilding for use as a hairdressing salon to operate on an appointment-only basis.

Location: 5 Sands Close Hopton-on-sea NR31 9SF

iv. 06/25/0840/HH - Object - This is a very poor application with insufficient details in the application. Please provide full details of the proposed plan and re-submit

Development: Proposed single storey flat roof rear extension

Location: 5 Long Lane Bradwell NR31 8PP

Above proposed en bloc by Cllr. Watson, seconded by Cllr. Symonds. All hands in favour.

8. Finance: (ref 11/25/08)

To receive and approve accounts for payment, including any retrospective spending delegated to the Clerk and to note receipt of monthly income, to also include discussion on:

Payments November 2025					
Number	Invoice No	Minute Reference	Supplier	Service supplied	Total
1	INV-13711		Starboard Systems	Allotment Mapping/Document	£598.80
2	IN-6906		PNG Electrical	PAT Testing	£129.60
3	112272		BSA Fire and Security	Fire Extinguisher Service Bowls	£90.00
4			Susan Watson	Bugle Player re Remembrance	£20.00
5			Vicki Hemp	Paperclips	£1.38
6			Homefield Primary PTA	Donation from Village Show	£250.00
7			Kent Barron	Mileage for Allotment Training	£25.20
8	1407		GY Services Ltd	Garden maintenance Apr-Oct	£4,856.42
9	112076		BSA Fire and Security	JN 107960	£260.50
10	112082		BSA Fire and Security	Fire Extinguisher Service LCP	£75.00
11			Bradwell community Centre Trust	Donation	£3,000.00
12			St Nicholas Church	Christmas Tree Festival	£20.00
13	INV-13189		Starboard Systems	Civic.ly Subscription 2025	£26.40
14	INV-13378		Starboard Systems	Scribe Allotments Subscription 2024	£117.60
15	510804		Anglia technology.co.uk	Telephone	£71.99
16	NWS100268101		Norse Waste Solutions	Bin Charges	£39.36
17			Mr K Nursey	Salary	£510.07
18			Mrs V Hemp	Salary	£1,181.04
19			Mrs G Crossland	Salary	£1,540.25
20			Susan Watson	Christmas Tree Festival Baubles	£7.47
21			K Nursey	Industrial working boots	£30.19
22					
					£12,851.27

BANK ACCOUNTS					
					Balance
		3.0.2025	Lloyds Business		£5,460.71
		3.0.2025	Lloyds Community Instant		£50,202.15
		3.0.25	Lloyds Deposit Account		£65,808.19
		3.0.2025	Barclays Community Account		£2,517.04
		3.0.2025	Barclays Business Premium		£85,862.02
					£209,850.11

- a) Above payments proposed en bloc by Cllr. Barron, seconded by Cllr. Symonds. All hands in favour. Payment sheet signed.
- b) Two quotes were presented to Council to reduce English Oak tree on Beccles Road allotment site. Cllr. Watson proposed GYB Services quote @ £272.87 ex VAT be accepted, seconded by Cllr. Barron. All hands in favour.
- c) Three quotes were presented to Council to knock down and dispose of brick bus shelter opposite Sun PH, Beccles Road, Bradwell. Cllr. Barron proposed quote from K. Webb @ £950 net be accepted, seconded by Cllr. Watson. All hands in favour with the agreement that work would not commence until our grant application for a replacement shelter is agreed and on order.
- d) Cllr. Watson proposed GY Services quote for our annual open space maintenance on Green Lane @ £4047.02 ex VAT be accepted, seconded by Cllr. Symonds. All hands in favour.
- e) Cllr. Sargeant proposed maintenance repair on intruder alarm quote from BSA be accepted @ £130.00 ex VAT, seconded by Cllr. Smith. All hands in favour.

9. Finance Working Group: (ref 11/25/09)

Members to report any updates and recommendations for ratification from the recent working party meeting

Minutes of the meeting on 20th November 2025 with no proposals to full Council were circulated to all members prior to the meeting. (see appendix 2)

10. Allotments: (ref 11/25/10)

Members to report any updates as appropriate and to include any issues raised during the recent Advisory Committee meeting

Councillors were informed that security measures have been imposed on Cley Road allotment site. One quote had been received and others waited for Cley Road entrance repairs.

11. Properties & Assets Working Group: (ref 11/25/11)

Members to report any updates and recommendations for ratification from the recent working party meeting

Minutes of Properties & Assets Meeting 13th November 2025 were circulated to all Councillors prior to the meeting (see appendix 3)

- a) Cllr. Watson proposed that Bradwell Parish Council do not proceed further with a barrier on Leo Coles Pavilion car park, seconded by Cllr. Barron. All hands in favour.

12. Policies Working Group: (ref 11/25/12)

Members to report any updates and recommendations for ratification from the recent working party meeting

- a) Cllr. Barron proposed adoption of IT & Email Policy, seconded by Cllr. Smith. All hands in favour.

13. Events Working Group (ref 11/25/13)

Members to report any updates from the recent working party meeting

Cllr. Watson informed Councillors that preparation for BPC 2026 Dog Show is underway. Cllr. Barron suggested that Finance Working Group consider increasing budget for both Dog Show and the Village Show in 2026 to enable new attractions to be considered.

14. Correspondence: (ref 11/25/14)

To report any correspondence received

- a) Oil containers on Mill Lane play area had been reported to GYBC
- b) Cllr. Annison had confirmed that NCC had checked the pedestrian area on Beaufort Way on two occasions

15. Date of next meeting:

The next **Parish Council meeting** date was confirmed as **15th December 2025** at 6pm at Leo Coles Pavilion.

There being no other business, the meeting closed at 7.25pm

Signed..... **Date:** 15th December 2025

Bradwell Parish Council Minutes 24th November 2025 Appendix 1

Cllr. Daniel Candon Bradwell North Ward November Report

1. Update on Borough Projects which are ongoing

North Quay redevelopment is going ahead with a mixture of residential, leisure and commercial buildings with expected hundreds of local job opportunities.

The Winter Gardens project is underway with expected 650 local job opportunities.

RWE company has been brought in to run the Operations and Maintenance Campus which should be completed in January 2026.

The masterplan to make South Denes the energy hub for Great Yarmouth will be rolled out relatively soon for consultation.

These projects will bring in local employment for construction and operation together with a 10% ratio of apprentices all priority for Great Yarmouth area which include Bradwell residents.

2. Update on Local Government Reorganisation

Government have issued their consultation in response to proposals and urged Bradwell Parish Council to put in their own response. This will finish in February 2026, when the Minister will then form a decision. The unitary will be a model of either one, two or three with Norfolk and Suffolk coming under one Mayor who will have responsibility for key infrastructure in transport, economic development and strategic planning for both Norfolk and Suffolk

Cllr. Candon opened up for questions:

Infrastructure – By law land has to be allocated for developments but infrastructure space is provided although not built-out until completion of the site.

A question on The Ocean's Rooms in Gorleston: Cllr. Candon confirmed that the building needed a lot of money spent on it, and it was felt inappropriate for this to come from taxpayers' money.

However, as the site sits in a conservation zone, we are reassured it would be hard to turn it all into standard residential properties, but it could be a major investment for Gorleston. Further information is available in the public domain.

Money raised from the sale of the Banksy painting: These funds have been ringfenced to be spent only on the community of Gorleston. Further information is available in the public domain.

Bradwell Parish Council Minutes 24th November 2025 Appendix 2

Finance Minutes **Thursday 20th November 2025**

1. Present: Cllrs. Sargeant, Hamilton, Watson.
2. Gill Clerk/RFO. Vicki Assistant Clerk (training purposes only)
Cllr. A. Vanderpal and guest Lee Jaggar CCLC Bank (by Team invitation)
Apologies: Cllr. Wainwright. No apologies Cllr. Frew
3. A team meeting took place with Lee Jaggar to discuss possibly opening a third bank account and understanding protection offered by CCLC bank as they are not covered by the FSCS. CCLC instant access account with a minimum opening balance of £25,000 (but can be drawn down to minimum of £1 at any time) offers a daily net return of around 4%. Lee explained that protection is built into their accounts with 100% being returned to investors in the event of CCLC bank folding. The fund suggested is a very low risk investment mostly for Town, Parish Council and other government organisations plus large business companies some each holding hundreds of thousands and billions of pounds. The fund was launched with a very stringent protection put into place for larger investors in 1958 following the fall of Iceland Investments. The fund offers a daily net interest rate the same as our the 32-day notice account we hold with Lloyd Bank. Lee agreed to send on names of Town and Parish Councils locally that invest in this fund for Gill to contact.
4. Minutes 2nd October 2025 meeting were signed by Cllr. Sargeant. Gill presented accounts and bank balances. Gill confirmed all transactions have been input into scribe accounts to 31st October and Vicki's salary now shows the split between Clerking and Allotment Clerking. Looking at year to date the accounts were walked through with the group and few adjustments agreed for RFO to adjust on Scribe accounts. It was agreed to be increased the donation budget to £10,000.
5. Bank Balances as of 31st October 2025 £209,850.11 in total. Total balance in Barclay's bank £88,379.06 and Lloyd's bank total £121,471.05. These figures were taken from bank statements as Gill advised full bank balancing on Scribe was postponed due to Cllr. A, Vanderpal being taken ill with a new date to be re-arranged as soon as possible. Both bank accounts total in excess of the protection of £85,000, however this is now being increased to £120,000 from 1st December 2025.
Gill informed members that since moving funds to investment accounts our interest income to 31st November was £1,454.00, however our return investment rates are all below 2%. Although the higher interest is attractive, it was agreed that a decision on a third bank account should be postponed until the next Finance meeting when all members were present and Gill had spoken with local Parish Council investors. From 1st December 2025 our total balance will be within the protection of the FSCS, also, it was noted that renovation work on Leo Coles Pavilion would incur some high costs imminently lowering our total investment balance. Gill informed members reserve guidelines have recently been changed and our internal auditor advised that our reserves should be increased to £75,000. BPC previously held a much lower figure in reserves. Gill to clarify the new guidelines for reserves for the next meeting.
6. PBC Audit Recommendation Statement was updated as necessary with Policies and Procedures working group to propose a No Privacy Statement and Barclaycard Procedure for adoption by full Council as soon as possible.
7. The carpark barrier was briefly discussed in any other business with a decision to be made by full Council on 24th November 2025.
8. Next meeting dates were agreed 18th December 2025 11am Leo Coles Pavilion and 15th January 2026 1pm.

Proposals to full Council:
None from this meeting.

Bradwell Parish Council Minutes 24th November 2025 Appendix 3

Minutes of Properties & Assets Meeting

Minutes 13th November 2025

1. Present: Cllrs. Sargeant, Hamilton, Barron, Watson, and Symonds
Gill Crossland Clerk and Vicki Hemp Assistant Clerk
Cllrs. S Vanderpal and A Vanderpal joined meeting by Teams
Guest Gareth Cavill GO Architecture Limited and Karl Bues Bohemians Football Club.
2. Apologies: No apologies all present
3. 22nd October 2025 Minutes were agreed and signed by Cllr. Sargeant
4. Three quotes had been received all within the region of around £75,000. Cllr. Sargeant has spoken to Rob Tate in Planning who advises that planning permission will not be required as phase one is not a change of usage. Following a conversation with Building Control it was felt that the builder would be able to see phase one through to end. It was agreed that builder's availability, build duration and payment plan would be key factors when deciding on the contractor being instructed. Clerk to research contractors, i.e. previous work and qualifications to ensure due diligence can be taken into consideration by full Council.
Cllrs. Sargeant raised the issue that other costs would be incurred i.e. alternative office facilities would need to be considered, VAT reclaim restrictions up to £7,500 and a possible contingency budget.
Full cost figures plus completed questionnaire would need to be received by 9th December to put to full Council on 15th December meeting. The nominated contractor would be instructed to proceed in that meeting.
Full Council gave P&A permission in October to proceed with a spend up to £80,000 from our reserves should the grant application be unsuccessful.
5. Gareth Cavill to provide Clerk with a quote for Go Architect services and a builders work speck to send to all contractors so a full cost figure from each could be considered by full Council on an equal basis anonymously so unbiased.
All present agreed that Council need to start moving forward on plans for renovation of the remainder of Leo Coles Pavilion. Ideally these need to go to full Council in January 2026 meeting.
6. Leo Coles Pavilion car park barrier - NALC has advised a motion passed by a previous Council does not automatically bind a future Council and the six-month restriction in model Standing Orders only applies to recent resolutions, so a motion from 2019-2020 does not bind the current Council. Following Cllr. Sargeant's consultation with Highways, it was agreed to put to full Council in the November meeting so a final decision could be made as to whether to proceed with the barrier.
Clerk informed members that Cllr. Annison's budget may not now be able to support the new bus shelter. Clerk to apply for 80% grant which has been extended.
7. Next meeting date 2nd December 2025