



**Bradwell Parish Council**  
**Finance Minutes**  
**Thursday 24<sup>th</sup> July 2025**

1. Present: Cllrs. Sargeant, Hamilton, Watson, A. Vanderpal, Wainwright and Frew  
Gill Clerk/RFO
2. Apologies: No apologies
3. Gill presented first quarter accounts for 2025/26. These were discussed in detail and accepted by the working group.
4. Gill informed working group that Cllr. A. Vanderpal had done a quarterly check on invoices. However, work was ongoing on balancing the bank accounts on Scribe accounts.
5. Gill circulated a copy of the Internal Audit document received from Tina Newby and presented a suggested Risk Management Report for consideration. The working group went through both documents in detail with agreement these to be put forward to full Council.  
It was agreed that our Earmarked Funds should be re-adjusted taking into account Auditor's note on increasing our Reserves in line with new recommendations.
6. Gill produced a statement showing all bank balances as of 30<sup>th</sup> June 2025. As full Council has requested the maximum amount held by each bank keeps below the FSCS £85,000 protected threshold (within reason), it was agreed a third bank should be sourced prior to our second trench of precept being received in September 2025.  
Councillors agreed to research CCLA deposit fund and Hinckley & Rugby Building Society accounts, as both these have been recommended by other Clerks. Preferences to be emailed to Clerk by end of August 2025 and Clerk to proceed with opening the new account. It was agreed that, as with other accounts, Clerk would administer account and signatories would be Cllrs. Sargeant, Hamilton, Watson and A. Vanderpal with two signatures to operate.
7. No other business was discussed.
8. Next meeting date was agreed 2<sup>nd</sup> October 10.30am Leo Coles Pavilion

Signed ..... Date ...2<sup>nd</sup> October 2025